

International Development and Social Change

Handbook for Majors, Minors, and BA-MA Applicants

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This information is subject to change. For updated information, please check the online version at <http://www.clarku.edu/departments/idce/id/ba/>

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OVERVIEW

Created over 30 years ago, Clark University's major in International Development and Social Change, is one of the oldest and most distinguished liberal arts programs in this field. This major will enable you to understand and think critically about the social, political, economic, and cultural dynamics transforming our world. Working with faculty with Ph.D. degrees in anthropology, education, political science, history, to economics, students acquire a broad analytic background in the social sciences. Not simply thinkers, IDSC students become doers prepared to tackle the challenges of global inequity and injustice in the 21st century.

Since WWII, the field of international development has been one of the driving forces shaping contemporary power and politics. In the IDSC major, you will learn from people who are actively engaged in vital world issues such as: global social movements, corporate power, race and nationalism, health disparities, social justice, education, human rights, refugees and migration, among many other topics.

As an IDSC major, you are part of a diverse student body and will discover a program that offers intellectual excitement, insightful perspectives, and stimulating ideas. After taking a series of core classes, students then specialize in a particular field of development and social change of their choice. Building on what they learn in the classroom and from each other, many IDSC students become actively engaged in political and social action on campus, in Worcester, and beyond. As part of their course of study, many majors also pursue formal internships and research opportunities at home and abroad. In their senior year, students take a "capstone" course that involves independent research.

The IDSC major is part of a growing and dynamic Department of International Development, Community, and Environment that also offers Master's degrees in Community Development and Planning (CDP), Environmental Science and Policy (ES&P), Geographic Information Science for Development and Environment (GISDE), as well as International Development and Social Change (IDSC). Advanced BA students can take advantage of academic and extra curricular opportunities associated with all these graduate programs. Students who earn honors in the undergraduate major are also eligible to apply to Clark University's Accelerated BA/MA program to earn an MA in one of these four programs.

IDSC REQUIREMENTS

IDSC MAJOR REQUIREMENTS

The IDSC major requires 14 credits, including five core courses, four electives around a particular theme or issue in international development and social change, one methods course, two skills courses, one internship or directed research project, and a culminating capstone seminar to be taken in the fall semester of your senior year.

Students should try to finish their core classes in their first two years of study. By junior year, they should be taking more advanced seminars (200 level) with core faculty in their area of interest.

1. Core Courses (5 credits) □

You are required to take **ID 120** (Culture and Development); **ID 125** (Tales from the Far Side: Development and Underdevelopment); **ECON 128** (Development Economics or an equivalent economics course); and **two additional core courses** (one about the politics of development and another dealing with environmental sustainability).

Although ECON 10 is a prerequisite for ECON 128, it does not count towards the major. Students are therefore encouraged to take ECON 10 (offered both fall and spring semesters) early in their undergraduate career to leave time for fulfilling the upper level economics requirement that does count towards the major.

Both ID 120 and ID 125 satisfy the Global Comparative Perspective of the PLS.

After taking these core classes, a new IDSC major should reflect upon what topics most interest him/her and begin to plan a specialization in consultation with his/her advisor.

2. Area of Specialization (4 credits) □

IDSC majors take at least four elective courses in an area of specialization. Students may follow established specializations that relate to international development and social change (e.g., Political Economy, Peace and Conflict, Gender, Global Health, Culture, Participatory and Community-based Approaches, Sustainability, or area studies) **or** they may design their own area of specialization with the approval of their IDSC advisor.

Two of these courses should be taken with core IDSC faculty, and at least two should be at the 200-level.

3. Methods (1 credit)

The required methods class, ID 132 (Research Methods for International Development), is usually offered during the fall semester. This course will prepare you for independent research during study abroad, your capstone, and your honors thesis. Hence, students are strongly

encouraged to take ID 132 before beginning these endeavors. You should also note that ID 132 does not fulfill the Formal Analysis (FA) requirement.

4. Skills Courses (2 credits) □

IDSC majors will take two skills courses in computers, statistics, GIS, cartography, conflict negotiation, service learning (e.g. ID 131 Local Action/Global Change), or another skill relevant to a careers in international development and/or social change. IDSC majors are strongly advised to become proficient in a foreign language. Any language courses at the intermediate level (105 or above) may be counted for the skills requirement. See your faculty advisor if you have any question about the applicability of a skills course.

5. Internship or Field Research (1 credit)

You are required to complete a one-credit internship or field research project related to international development. All internships must be approved by Clark University via the Office of Study Abroad or Career Services for academic credit. If you carry out the internship during the regular Fall or Spring semesters, you will register for ID 299. Summer internships should be registered and paid for as a credit through COPACE.

6. Capstone Seminar (1 credit)

All IDSC majors must take the capstone seminar (ID 290) in the fall of their senior year. The capstone is an advanced seminar open only to IDSC majors that helps students to build upon previous experience in the major and consolidate research and analytic skills.

7. Honors Thesis (1 additional credit) □

Students who fulfill the GPA requirements can apply to the Honors Program in the spring of their junior year. Most will then carry out research over the summer between junior and senior year. They will continue developing their projects in conjunction with the in the Capstone Seminar and will complete the thesis under the supervision of their thesis supervisor during the spring of their senior year. Note: The Honors Program is mandatory for any student planning to apply to Clark University's Accelerated BA/MA Program in IDSC.

IDSC MINOR REQUIREMENTS

A minor in International Development consists of six credits: one core course (ID 125: Tales from the Far Side or ID 120: Cultural and Development), one skills course, and at least four courses in an area of specialization, of which no more than two credits can be from an internship or study abroad.

DOUBLE MAJORS

Many students double major in IDSC and related departments, such as Economics, Geography, Government (especially International Relations), Psychology, and Sociology. A major in IDSC and a minor in one of the related departments or programs, such as Women's Studies, is another popular option. University regulations allow you to count up to two courses toward both majors.

GPA STANDARDS

The *lowest* acceptable grade to count a course toward the major or minor is a **C-**. You may NOT take any courses for Pass/No Record for either the major or minor, except for the internship. Unless you petition the Dean of Students otherwise, internships are graded on a Credit/No Credit (CR/NC) basis.

ADVISING FOR THE IDSC MAJOR AND MINOR

Declaring the Major

Check the webpage for when the undergraduate coordinator is having open office hours.

Before meeting with the undergraduate coordinator, you should review the major requirements and peruse the web pages of the IDSC faculty. Please bring to the appointment:

1. the major checklist (and fill in any courses you have already taken),
2. an unofficial copy of your transcript,
3. major declaration form (available online or from Student Records), and <http://www.clarku.edu/offices/registrar/forms/majrdec.html>
4. a list of any questions you might have and any preferences for a faculty advisor.

Based on your interests and faculty availability, the undergraduate coordinator will help you select an advisor. You should also browse the web pages of the IDSC faculty to learn about their research and teaching specialties.

You should always keep and update your own copy of the checklist and bring this with you to every advising appointment. Many students find it helpful to map out a draft course of study for future semesters, especially if they are planning to go abroad and/or double major.

Your IDSC faculty advisor will help you make sure you fulfill the requirements for the major, but you are responsible for making sure you have completed all other university requirements for graduation (e.g. PLS requirements, a total of 32 credits, credit for non-Clark coursework, etc.) The “Blue Book” and the office of Academic Advising Center are good resources for answering other questions.

Declaring the Minor

For those interested in minoring in IDSC, please check the webpage for when the undergraduate coordinator is having open office hours.

Before meeting with the IDSC minor coordinator, you should review the minor requirements. Please bring to the appointment:

1. the minor checklist (and fill in any courses you have already taken),
2. an unofficial copy of your transcript,
3. minor declaration form (the same form used for major declaration, available online or from Student Records), and <http://www.clarku.edu/offices/registrar/forms/majrdec.html>
4. a list of any questions you might have.

Declaring and Managing a Double Major

If IDSC is your double major, you must decide which department will be your primary home. In either case, you should prepare for a meeting with the IDSC undergraduate coordinator as described above. If you wish IDSC to be your primary major, he/she will assign you a formal faculty advisor in IDSC. If IDSC is your secondary major, you will not need an IDSC faculty advisor to lift your holds for pre-registration advising, but you will be assigned a faculty member who can provide advice about course selection and other major requirements.

CHOOSING CLASSES

All courses with an ID prefix (including those cross-listed with other departments) count toward the IDSC major. As an interdisciplinary major, many IDSC courses are cross-listed with other departments and programs, such as Geography, Psychology, Sociology, Government, and Women's Studies. The IDSC major also counts many classes that do not have an ID prefix, but are taught by affiliate faculty and/or relate to some aspect of international development and social change.

Course offerings fluctuate from year to year, subject to faculty availability and the presence of new and visiting instructors. You should always check the IDSC course listings each semester and talk to your advisor about the classes that interest you. Please note that the list featured in the Academic Catalogue (<http://www.clarku.edu/academiccatalog/program.cfm?id=18&m=1>) is not complete; there may be ID and non ID-classes not included here that can count towards the major.

If a class outside of this interests you, you should bring a copy of the course description and/or the syllabus to discuss with your advisor whether the class makes sense for your specialization or skills development.

Please note that all study abroad classes have to be approved by your advisor prior to your departure based on academic rigor and relevance to the major/minor.

OFF CAMPUS OPPORTUNITIES

INTERNSHIPS

Internships provide an opportunity to gain insight and experience in development and social change through work in government or nonprofit agencies. Recently, IDSC students have had overseas internships with the Save the Children-Nicaragua, Catholic Action-Namibia, USAID-Ecuador, Care International-Tanzania, United Nations Industrial Development Organization (UNIDO) among many others. Some recent Worcester- and domestic-based organizations that have hosted IDSC undergraduate interns include: Lutheran Refugee and Immigrant Services, International Rescue Committee, African Community Education Program, Environmental Defense Fund, Grassroots International, Oxfam America, Habitat for Humanity, MassPIRG, Aid to Artisans, Ex-Prisoners and Prisoners Organizing for Community Advancement, HERvoices, among others.

All IDSC majors must undertake either an internship or conduct field research for academic credit. Unless the internship is part of a Study Abroad curriculum, you must seek prior approval and register the internship for academic credit through Career Services. You then register for ID 299 the semester *during* the internship to receive credit. This means, if you have a summer internship, you should register through COPACE.

Per university regulations, any internship must last a minimum of 140 hours.

Tips on Seeking Internships and Internship Supervisors

1. There are many different ways for you to find internships. You can identify advertised internships through Career Services, or through connections made through the Clark Study Abroad programs. Many IDSC majors have also found internships through the Washington Semester Program or Washington Center Program. You are welcome to search the Career Database on the IDCE website for additional opportunities.

<http://www.clarku.edu/departments/idce/studentsCareers.cfm>

You might also consider taking the initiative to send a cover letter and your résumé to small organizations that may not advertise formal internships. Many of them are willing, even eager to sponsor interns, especially if you are willing to work as a volunteer. The Community Engagement and Volunteering (CEV) Center can help you locate such organizations.

2. Be sure to think through the relevance of your internship for your IDSC major/minor. Consider the following questions:
 - What size and type of organization interests me professionally?
 - What kinds of skills can I offer and/or what kinds of skills do I want to learn?

- What will I do on a day to day basis?
 - Is this particular internship relevant to my major [required] or specialization [encouraged]?
 - How will I develop an “academic” component to my internship? In other words, what kinds of readings will help me prepare for the work? And, what kind of written paper will I provide to my Clark faculty supervisor when I’m done?
 - Can I afford to do an unpaid internship? If not, what sources of funding will I seek to support me for this work? (See, for example, the Steinbrecher Fellowships).
3. To find a faculty supervisor, it is wise to identify more than one person in case your first choice is busy, on leave, or otherwise unable to advise you. You should contact him or her in office hours or by email *by April* for a summer internship. Remember, the supervisor does not have to be from the IDSC core faculty. Affiliate IDCE faculty or anyone else in the university may be willing to supervise internships.
 4. At a meeting with the faculty supervisor, you will work out a plan of action, including the nature of your final product and the deadline by which your academic component needs to be submitted. Remember to bring the approval form provided by Career Services (Undergraduate Academic Internship Application) for your supervisor to sign.

For more information, please see:

<http://www.clarku.edu/offices/career/students/internships>.

5. Internships are taken Credit/No Credit. If you want a grade, you should petition the Dean of Students before undertaking an internship.

Internships Undertaken during Study Abroad or Other Clark University-Sponsored Programs

Many Study Abroad programs or semester-away programs sponsored by Clark University have internship components that are supervised by the resident faculty of these programs. In these cases, you do not need the supervision of a Clark faculty member. However, you must get prior approval from your IDSC major advisor (or, for minors, from the IDSC Minor Coordinator) if you wish to count this internship toward your major/minor.

CLARK STUDY ABROAD

Many IDSC students have learned about development issues first-hand through Study Abroad programs, such as those in Namibia. Students have also studied abroad on related programs at the University of East Anglia or Sussex University in England, with the School for Field Studies in Mexico and Costa Rica, with the School for International Training in Nepal, Mali, and Morocco, and CIEE programs in Cape Town, Senegal, Chile, Turkey, Vietnam, Shanghai, Peru, and the Dominican Republic, and with new options being developed every year. Especially for students who want to double major or complete a minor in another program or department, you should discuss your study abroad plans with your advisor well in advance to make sure you can fulfill all your requirements.

For students contemplating any kind of international program, the Office of Study Abroad recommends the following sequence:

First year:

- Attend a “Study Abroad 101” information session held every semester. For dates, see, the calendar of events on this website:
<http://www.clarku.edu/offices/studyabroad/calendar.cfm>
- Begin taking foreign language courses.
- Talk with other students about their experiences.

Second year, fall semester:

- Meet with the Study Abroad staff to review programs and eligibility.
- Collect and review the application materials.
- Explore financial aid and scholarship opportunities.
- Visit Career Services to learn how to develop your résumé, which you will need for internships and service learning programs.

Second year, spring semester:

- Application due for study abroad programs the following Fall (check with Study Abroad office for dates).
- Plan ahead for getting letters of recommendation if applying by the September 15 deadline.

Third year, fall semester:

- September 1: Applications must be picked up for Spring study abroad programs
- September 15: Applications due.

Seeking Major Credit for Study Abroad Classes

IDSC majors can only count two classes, plus one internship towards the major. Students should follow the same procedure as with any other petitions, in other words:

- Fill out a petition form and, if possible, make a copy of the course syllabus; and
- Meet with your faculty advisor to discuss the class's rigor and applicability to the major.

If the course has obvious relevance to the IDSC major and is taught at an appropriate level, your advisor can give you provisional approval to count the class to the major. If he or she has any doubts, she will take your petition to the IDSC program committee. Students will sometimes find that a class is not what they expected (content was different than the description and the level was harder/easier than an equivalent Clark 100- or 200- level class. When you return to Clark you should discuss the classes you took with your advisor. Be sure to bring a copy of the syllabi for all the classes you want to count towards IDSC.

NON-CLARK STUDY OR WORK ABROAD

Students wishing to participate in non-Clark Study Abroad programs are still eligible to apply for the Accelerated BA/MA program, but they may lose a portion or all of their tuition waiver for the fifth year. The Dean of Students office makes decisions about transfer credits.

Any student in good standing who wishes to take a longer amount of time (a semester or year) to work or study abroad through independent plans can apply for a Leave of Absence with the Dean of Students Office. More details are available at:

<http://www.clarku.edu/offices/dos/loa.cfm>

GUIDELINES FOR THE HONORS PROGRAM

The Honors Program in IDSC provides advanced students with an opportunity to carry out independent research on an issue of interest. To graduate with Honors in the major and to be considered for admission into the accelerated BA/MA program in IDSC, a student must complete an original Honors Thesis or project on a topic of relevance in the field of international development and social change.

ELIGIBILITY

Majors who have maintained at least a 3.5 grade point average in IDSC major courses and a 3.25 overall grade point average are eligible to apply for an Honors Thesis. Admission to the Honors Thesis program does not automatically guarantee the awarding of Honors. Students must first satisfy a number of requirements. These include:

- Application to the IDSC Honors Committee by April 15th of the junior year
- Presentation of a chapter and detailed outline of the entire thesis to the thesis supervisor at the end of fall semester of senior year
- Completion of the thesis during the spring semester of the senior year, with the approval of the thesis supervisor
- Review of the thesis by the thesis supervisor and a second reader, and an oral defense
- Presentation of the Honors thesis at Academic Spree Day

Students who are given permission to conduct an Honors Thesis but whose work does not ultimately meet the criteria for an Honors designation will still be eligible for credit either for an independent study credit or for a Senior thesis credit without honors, depending on the level of progress. There are also certain junctures at which the student may elect to withdraw from the program and still receive some credit for the work completed.

The IDSC Undergraduate Coordinator and the IDSC Accelerated BA/MA Coordinator oversee the Honors program in consultation with the IDSC program faculty. Their roles are to evaluate applications to the program, coordinate procedures, and serve as a source of information to students and faculty participating in the program.

PROCEDURES FOR PURSUING AN HONORS THESIS

1. Attend the Honors Program information session

If you are an IDSC major who is interested and eligible, you must review the Honors Thesis guidelines and attend the Honors Program information session scheduled during the fall of your junior year. (If you are interested in the Honors Program and plan to study abroad during junior year, you should speak to your faculty advisor, the Undergraduate Program Coordinator, and a potential First Reader before going away).

2. Identify an Honors Thesis supervisor

Your Honors Thesis is supervised by an Honors Committee. This committee is composed of two faculty members, at least one of whom — preferably the main supervisor — must be a core IDSC faculty. With the approval of your faculty supervisor and/or the IDSC Undergraduate Program Coordinator, an IDCE affiliate faculty member may supervise your thesis. Students are responsible for identifying a faculty member to supervise their thesis.

3. Submit an Honors Thesis Application

After discussing preliminary topics with your thesis supervisor, you should begin to craft your Honors Thesis proposal. A draft of the Honors thesis proposal is due to the thesis supervisor by the first Friday after spring break. A second draft is due March 25th. Your final Honors Thesis application is due to the IDSC Undergraduate Coordinator by April 15th.

This application must include:

1. Your transcript,
2. Honors Thesis proposal (3-5 pages), and
3. A written recommendation from the prospective thesis supervisor.

The Honors thesis proposal should include:

- An introduction that clearly indicates the central research question of your thesis/project and the particular aspects of the topic you plan to address.
- A brief review of the literature in international development on the broader issues and debates surrounding your topic.
- A discussion of your research methodology that indicates what evidence you will use, who or what are your sources, and how you plan to use this evidence to address your central question.
- A preliminary outline of subtopics or subthemes of your research.

- A bibliography of 10-20 sources (at least half of these should be secondary sources) annotated to explain how each source contributes to or is relevant to your thesis/project. Citations should be formatted in a correct and consistent manner.

By May 1st the IDSC Undergraduate Coordinator will let students know whether their applications have been approved or denied. In some cases the committee may suggest that an applicant revise the proposal and re-submit it. You are encouraged to meet with your thesis supervisor before the end of spring semester to set up a research plan you can pursue independently over the summer.

4. IRB / Human Subjects Application

Clark University requires that any student pursuing research that involves human subjects (e.g. interviews and surveys) must attain prior approval for his/her research protocol. Applications to the IRB often take two-three months, so honors thesis applicants must plan ahead. The IRB committee does not meet in the summer and the last meeting of the semester is usually in mid May, so thesis applicants should ideally submit a proposal to the IRB no later than the mid-March meeting in order to have time to make revisions and resubmit. For more details see:

<http://www.clarku.edu/offices/research/>

5. Directed Study Option. The IDSC Honors Thesis is a one-credit project. However, if your topic will involve extra research or time, you may want to consider signing up for a directed study with your thesis supervisor during the Fall semester of your senior year. The reading/written products expected for this credit will be determined by you and your supervisor. A directed study credit would count towards the 32 credits required for graduation, but not towards the major requirements.

6. Submit Honors Thesis Progress Report

Students must submit a two-page progress report to their thesis supervisor and the IDSC Undergraduate Coordinator by October 15th of the fall semester of their senior year. Most students will have made considerable progress on their projects during the summer between their junior and senior years. The progress report should provide an overview of work done on the thesis to date, including any changes in topic, scope, or methodology. After turning in the report, students should meet with their advisors to discuss their progress and to plan for completing the thesis.

7. Submit Thesis Outline and First Chapter

All IDSC seniors should register for ID 290 Senior Capstone Seminar in the fall of their senior year. During the fall semester, most of the Honors thesis research should be completed, with periodic reviews of data sources and bibliographic materials by the thesis supervisor. Students will receive some additional support for their thesis in the Senior Capstone. By December 1st a draft chapter and a detailed outline of the entire thesis must be submitted to the supervisor. By evaluating these materials, the thesis supervisor then determines whether or not the student has a

reasonable prospect of completing the thesis during the spring semester. If the supervisor recommends continuation, the student will receive permission to register for an IDSC Honors thesis credit (ID 297) for spring semester. Under very special circumstances a student who has been advised to withdraw can petition the IDSC program faculty for reconsideration.

8. Completion and Evaluation of Thesis

During the spring semester of senior year, prospective Honors students register for ID 297 under the supervision of their thesis supervisor. Chapters or sections of the thesis must be presented according to a defined schedule worked out between student and supervisor. By February a first draft of the entire thesis must be completed and submitted to the thesis supervisor. Upon receiving comments, you should make all revisions and carry out additional research as recommended. Good writing involves re-writing, so leave plenty of time for revisions.

A final draft of the thesis must be completed by March 1st or by a nearby date selected in conjunction with the faculty supervisor. Failure to meet this deadline or to make the required revisions means the student forfeits the opportunity to receive Honors. The student, at this point, may also elect to withdraw from further consideration for Honors. In either event, the student must still complete an extensive written project in order to receive course credit and a grade.

Once the thesis is reviewed and approved by the supervisor, the student should make another copy to give to the second reader and schedule an hour-long oral defense with both faculty members before March 30th. These two faculty members will make a joint recommendation to the IDSC program committee, which makes the final decision about the awarding of Honors. The IDSC faculty committee may grant honors, high honors, highest honors, or may decide not to award honors. The thesis supervisor will notify the student of the final decision of the program faculty.

All honors students and BA/MA applicants are required to make an oral presentation or poster presentation on their thesis research at Academic Spree Day. You and your thesis supervisor should decide what format (a panel paper or a poster) that you want to pursue and to pick a title that best represents your work. Your thesis supervisor will then register you as a spree participant in early spring. The date of Spree Day changes each year, but it's usually held around the third week of April. Those students aiming to graduate in December should plan to make a presentation at Fall Fest in late November.

After the oral defense and the completion of any additional revisions, the final hard copy of the Honors thesis is due to the Student and Academic Affairs Coordinator in Room #24 of the IDCE house by April 15 by 4 p.m. If April 15 falls on the weekend, your thesis will be due the following Monday. Please design a title page, signed by thesis supervisor, as the cover page of your thesis. You should also ask your first and second readers if they would like to receive a hard or digital copy of your thesis for their files.

IDSC HONORS THESIS CALENDAR AND CHECKLIST

If any of these annual dates happen to fall on a weekend, then the correct date is the Monday following. Unless otherwise specified, the deadline is 4 p.m.

Junior Year

Fall

- Attend the Honors Program information session (details to be announced).

Spring

- Turn in draft of thesis proposal to thesis supervisor by the first Friday after spring break.
- A second draft is due April 1st to the thesis supervisor.
- If you are planning to do original research with human subjects, you must seek IRB approval before the end of the spring semester. Their meetings are only held monthly and they do not meet over the summer, so you need to plan ahead since revisions often require two or more months. Check the IRB website for meeting dates; the mid-March deadline is a good time to apply.
- April 15th—Submit two copies of the final Honors thesis application to the: (1) IDSC Undergraduate Program Coordinator and (2) faculty supervisor.
- May 1st—Undergraduate Program Coordinator notifies student of preliminary approval, rejection, or need for revision and resubmission.

Senior Year

Fall

- Register for ID 290 and begin work on Honors Thesis in consultation with thesis supervisor and the senior capstone instructor.
- October 15th—Submit a two-page progress report to thesis supervisor, IDSC Undergraduate Coordinator, and capstone instructor.
- December 1st—Present a detailed outline and draft chapter to the thesis supervisor, who in turn, recommends continuation or withdrawal.

Spring

- Register for ID 297 Honors Thesis with thesis supervisor.
- February 1st—Present a complete draft of entire thesis to your first reader.
- March 1st—Submit a final, revised draft of thesis to the supervisor and second reader.
- March 30th—Deadline for organizing an oral defense with faculty readers.
- April 15th—Deadline for submitting a hard copy of final Honors thesis signed by the first and second readers to the IDCE Student Services Coordinator (room #24, 10 Hawthorne Street). (You should also give a copy to both readers in whatever format they desire—paper or digital.)
- April (date varies)—Participate in Academic Spree Day.

EXPECTATIONS FOR THE HONORS THESIS

Like any piece of academic writing, an honors thesis should:

- Articulate a clear question or problem to be addressed in the paper, and your argument regarding this question/problem.
- Locate the topic within the key debates and literature in the field of international development and social change.
- Describe the author's research methodology. That is, indicate what constitutes the principle data or evidence of your work, how it was collected (from primary or secondary sources), and how it will be used to address the central research question.
- Develop your argument systematically by drawing on supporting evidence and organizing your points clearly so that they speak to your central question.
- Conclude by offering insightful remarks or making an original contribution to the discussion of the central issue you have chosen to address.

Writing an honors thesis requires preparation, commitment, and endurance. Because this is a project that will require more than a year, a student should choose a topic for which he or she can sustain interest over a long time period. Some of the most successful honors theses build upon a paper written in a seminar or from work relating to other parts of the student's course of study. We encourage students to pursue original, primary research, but excellent theses can also be written based on secondary literature.

FORMATTING

Every thesis is different that varies according to the data, the context, the academic field, but these are approximate lengths of the usual components.

- Title page (title, your name, your 1st and 2nd readers, date)
- Abstract: (250 Words)
- Introduction: Aim, scope, relevance, significance (5-7 pages)
- Literature Review: tool to orient reader to understand your analysis of your cases (10-15 pages)
- Methods (usually only if you have done original research): 3-4 pages
- Data/Findings/Analysis: 15-20 pages
- Conclusion: 5-7 Pages
- Bibliography: (length will vary, but 25 sources is a bare minimum). In agreement with your thesis supervisor, you can use any bibliographic style so long as you are consistent.

The overall text of the paper should be approximately 50-60 pages long, plus bibliography, double-spaced with ordinary font.

THE ACCELERATED BA/MA PROGRAM IN IDSC

IDSC majors who meet both University and departmental guidelines and have successfully completed an [honors thesis](#) in international development may earn a combined bachelor's and master's degree, with the fifth year tuition free. The BA/MA degree in IDSC allows majors to build their analytical skills and pursue a specific area in international development in depth. The most successful BA/MA students acquire some international field experience during their undergraduate career.

While the IDSC BA/MA program only accepts applicants who have majored with honors in IDSC, other Clark programs will also accept regular IDSC majors into their BA/MA programs. Many IDSC students, for example, decide to pursue Community Development and Planning (CDP) or another program in IDCE in their fifth year, while others seek degrees outside IDCE, for example in Public Administration or Education. NOTE: The deadline to apply formally to the MBA and MSF programs is April 15 of the junior year; most other programs have a deadline of October 15 of the senior year.

REQUIREMENTS

Two separate processes are required for entering the IDSC BA/MA program: (1) university approval and then (2) admission to the program.

1. **First, students must meet all University requirements**, described in more detail here:

<http://www.clarku.edu/graduate/prospective/fifthyear/index.cfm>

Key deadline: Qualified juniors who are interested in pursuing an accelerated BA/MA must submit the first part of the application to the Graduate School by April 1 of their junior year.

Note: the application requires the signature of the IDCE BA/MA Coordinator, so plan ahead.

2. **To be eligible to apply to the IDSC MA program, students must also meet these requirements, including:**

- a) Graduation with a cumulative GPA of 3.5 in the IDSC major,
- b) Completion of an honors thesis during the spring semester of the senior year,
- c) Timely submission of the second part of the application for graduate study in the IDSC MA program.

Key deadline: Before October 15 of their senior year, students must complete the second part of the application to the IDCE admissions office at 10 Hawthorne Street.

To qualify for a full (100%) tuition scholarship, current Clark students must:

- Be a full-time undergraduate student for four years (eight semesters) at Clark;
- Meet the entry requirements of the chosen graduate program;
- Achieve a 3.25 GPA for the second and third years of study in aggregate;
- Apply to the program by April 1st of the junior year;
- Achieve a 3.25 GPA for the fourth year of study;
- Formally apply by the program deadline and be accepted by the graduate program indicated on the *Accelerated BA/MA Degree Program Application Form: Part 1* submitted by April 1 of the junior year (or November 1, if the second semester of the junior year is in the fall semester);
- Complete the BA degree within five years of initial entry to Clark University.

Note: starting with the incoming class in Fall 2011, the University will be increasing the minimum GPA requirement from 3.25 to 3.40. All current students, including the incoming class in Fall 2010 are grandfathered under the existing 3.25 requirement.

Transfer students may be eligible for a 50% tuition scholarship during their fifth year under the following conditions:

- Be a full-time student for at least one full academic year prior to admission at the end of the junior year;
- Obtain a GPA of at least 3.25 for whatever portion of the sophomore and junior year coursework taken at Clark in aggregate;
- Maintain a GPA of at least 3.25 during the senior year;
- Formally apply by the program deadline and be accepted by the graduate program indicated on the *Application to the Accelerated BA/Master's Degree Program: Part 1* submitted by April 1 of the junior year (or November 1 if the second semester of the junior year is in the fall semester);
- Meet the entry requirements of the chosen graduate program.

Note: Students who wish to be admitted to the Accelerated BA/MA program in IDSC but who do not meet the above eligibility criteria may petition the Director of the IDCE Department to participate as a paying student.

PROGRAM OF STUDY □ □

Overview of the BA/MA Program:

The IDSC MA degree requires 12 course credits:

- 2 credits transferred from the BA/MA program
- 2 internship credits, usually taken in the summer before and the summer after the spring semester of the fifth year
- 8 credits taken during the fifth year, including:
 1. Required: IDCE 360 – Intro to Development Theory
 2. Required: IDC 361—Project Management and Social Change
 3. Required: IDCE 314—Research Design and Methods
 4. Required: IDCE 30213—MA paper, thesis or technical report
 - 5-8. Four skills or elective credits.

Note: If for some reason, you did not take the required Econ 128 class as an undergraduate, you will be required to take IDCE 30217: Economic Fundamentals for International Development as one of your electives.

To meet these requirements and prepare themselves intellectually for this rigorous fifth year of study, BA/MA applicants are encouraged to these steps:

While completing the BA:

- First year and sophomore year. Students should try to fulfill their requirements as early as possible so as to be eligible to take advanced level seminars in their junior and senior year. Also, with the exception of the internship or field research, accelerated BA/MA students are strongly advised not to count any Study Abroad courses as part of the 14 units required for the IDSC major.

ID 132 is required for all BA/MA applicants. It is typically taught in the Fall semester (but always double check this), so if you are planning to study abroad, be sure to take this class in the sophomore year.

- Students must complete the *Application to the Accelerated BA/Master's Degree: Part 1* and return it to the ACADEMIC ADVISING CENTER by **April 1** of the junior year (November 1 for those who are out of sequence). The application form is available online at www.clarku.edu/graduate.

If necessary, a student can submit the form while studying abroad. Prior to leaving,

however, he/she must discuss plans with the faculty advisor and the IDCE BA/MA coordinator. Note: The Academic Advising office will not accept the application form unless signed by the IDCE BA/MA Coordinator.

The Academic Advising Center will inform you by letter at the end of your junior year if you remain eligible for the program.

- In the junior or senior year, prospective BA/MA applicants should take two upper-level courses (cross-listed as graduate courses) related to their interests in international development to be credited toward the MA. Prospective BA/MA students should try to register for these classes with the 300-level CRN number or seek approval from the BA/MA coordinator for having a 200 level count.

However, sometimes the Clark registration system will not allow undergraduate students to register for the 300 level, even with an instructor override. In those instances, the student should make the professor aware that he/she is taking the course for graduate credit and fulfill any additional course expectations for graduate students. He/she should save a copy of the correspondence alerting the professor of his/her BA/MA status.

- In October of the senior year, the BA/MA applicant must formally apply to the same graduate program he or she selected on the first part of the application (spring, junior year). This includes letters of recommendation, so plan ahead.

Acceptance into the graduate program is provisional until the end of the senior year and is determined by the Dean of Graduate Studies and Research based on the recommendation of academic program.

- Seniors must complete an Honors Thesis and give early thought to what new topic they might choose for their MA paper.
- While fieldwork experience is not required for the program, BA-MA tend to perform better their fifth year if they have acquired some significant international experience during their undergraduate years. Career Services and faculty advisors can help students identify appropriate internships, work abroad, and other opportunities. IDSC majors are also welcome to view the IDCE Career Database at: <https://www.clarku.edu/departments/idceapps/careerdb/index.cfm>

In the summer or year following award of the BA degree:

BA/MA students typically pursue one graduate-length internship in the summer before and another in the summer after the fifth year (registering for the credits in the fall and spring semesters of the fifth year, respectively, when the student typically completes the academic or written component). Occasionally, students may undertake a lengthier internship between the BA and the start of the fifth year, in which case, both credits would be awarded in the fall semester of the fifth year.

Graduate-level internships require 210+ hours, plus submission of an appropriate written academic component (15-20 pages) to be determined in conjunction with the faculty internship supervisor.

Any student awarded a Compton Mentor, Boren, or Fulbright scholarship may petition the Graduate School (not IDSC) to defer their entrance to the MA program by one year. Otherwise, per university regulations, all students admitted to the BA/MA program must begin the MA program in the fall semester following their graduation (whether in December or May).

Those participating in one of these year-long academic scholarships must petition the Graduate School to remain eligible for the fifth year free scholarship. Many participants in these programs also request transfer credit for two internship units.

After graduation and before returning in the fall, BA/MA students may also want to begin thinking about topics for the MA paper, practitioner paper, or thesis. Many students choose to do something related to their summer internships. As soon as possible (but no later than the end of September in the fifth year), they should approach a faculty member to serve as a first reader.

STUDENT PROFILES

- Sara Connarley (ID/BA'04/MA'06) was awarded a Compton Mentor Fellowship (\$35,000) to work with Catholic AIDS Action in Katutura, Namibia to develop outreach programs for HIV/AIDS prevention and education in partnership with AIDS Project Worcester.
- Robyn Long (ID/BA'02/MA'06) received a Compton Mentor Fellowship to examine the connections among Palestinian human rights, gender equity, and the environment.
- Jessica Jimenez (ID/BA/MA'02) received a Fulbright Fellowship to research in Oaxaca, Mexico, the effects that men's migration has on women's attitudes and perceptions about their health. She also served as an intern with Refugees International to assist in staff training and program development to create a program to evaluate the condition of refugees in Colombia.
- Heather Cowenhoven (ID/BA/MA '01) is the Middle East Program Coordinator at the Quebec Laborador Foundation, which promotes participatory conservation and stewardship in rural communities.
- Naoko Kubo (ID/BA/MA'01) worked for the Coalition for Environmentally Responsible Economics, focusing on outreach and research for the Global Reporting Initiative.

PETITIONS AND OTHER ISSUES

Under very special circumstances, students may petition to waive or change a major requirement. The procedure for petitioning any change in requirements is to:

- A. Discuss the issue with your faculty advisor.
- B. Fill out the petition form and make three copies.
 - (1) Save one for your own records.
 - (2) Place the second in the mailbox of the IDSC Undergraduate Coordinator.
 - (3) Give the last copy to your faculty advisor, who will present your petition at the next IDSC program meeting (held monthly).

Students may petition to have COPACE courses count towards the major. First discuss the course selection with your faculty advisor, who will then verify with the Dean of Students that the course qualifies for Clark undergraduate credit. Your advisor may request to see a syllabus before granting final approval for counting the course towards the major. He or she may then need to seek confirmation from the IDSC program faculty.

You should also keep documentation of any special permissions you receive from your advisor and/or the IDSC program committee (e.g. keep a copy of your email communications). You will need to produce this paperwork if you ever have to change advisors (by choice or because your advisor is on sabbatical).

For any other academic problems you are experiencing, you should first address the professor directly involved. You may then talk with your academic advisor who can either help you deal with the issue confidentially or bring it to the IDSC faculty program meeting. The next level of appeal would be with the Department Chairperson, and beyond that to the Dean of the College.

CAMPUS RESOURCES

Goddard Library

The Goddard Library has more than 600,000 volumes, as well as subscriptions to 1,300 periodicals, full Internet access, and nearly 75 subject-specific databases. Its public on-line catalog has 24-hour access. As a member of the Worcester Consortium of Higher Education, Clark offers the use of eight academic Consortium libraries and combined collections of more than 3.8 million volumes. Students may also request books through Interlibrary Loan.

The Jeanne X. Kasperson Library

The Jeanne X. Kasperson Library, located in the Marsh Institute at 18 Claremont Street, has one of the most extensive research collections in North America on environmental risk and hazards and human dimensions of global environmental change. There are also monographs, technical reports, and journals on international development, technology, water, and energy policy. The Kasperson Library has more than 125 “data boxes” for subjects ranging from pollution/waste management to sustainable development. Although the facility is a non-lending library, researchers may keep materials set aside during their research. The library staff will help you find materials relevant to your research papers or projects.

The Women’s Studies Library

This library in Carriage House at 125 Woodland Street offers materials from a variety of sources that directly address contemporary women’s issues. The library is operated and maintained by students and faculty from many departments within Clark University.

Peace Studies Library

Located on the second floor of Jonas Clark Hall, this library is maintained by the Peace Studies Program, an interdisciplinary program based in the Psychology Department. The Peace Studies Library contains published and unpublished materials related to conflict resolution and peace-building efforts.

Career Services

Career Services, on the second floor of 122 Woodland Street, can help you with your career development. The office maintains a Career Library with information on opportunities for employment, professional schools, internships, and a contact file of Clark alums willing to talk about their careers with current students.

Language Arts Resource Center (LARC)

Located in the Goddard Library, LARC is a multimedia language instruction center. With its extensive collection of computer programs, audio, and videotapes, students studying a new language can access multiple sources of learning. A satellite dish receives international news broadcasts from more than 25 countries through SCOLA.

Information Technology Services (ITS)

ITS is a one-stop office to get your computing questions answered, whether they are about the central facilities, getting connected to the network, using your desktop computer, or using a computer in one of the labs. The easiest way to find the information you need is to browse the

ITS web site, <http://www.clarku.edu/ITS>. The Help Desk is available to answer your questions from 8:30 a.m. to 5 p.m. (extended hours during the semester) at (508) 793-7745, or email helpdesk@clarku.edu. ITS offers web-based training workshops for Clark graduate students and staff in such topics as Power Point, Excel, Microsoft Office. For details, visit the ITS training website at <http://www.clarku.edu/offices/its/training>.

Community Engagement and Volunteering Center

The Community Engagement and Volunteering (CEV) center is a resource for students wanting to get involved in the Worcester community. The center maintains a database of volunteer and other internship/job opportunities with organizations in the area. It also coordinates various events throughout the year, including the “Just Do It Day.” For more information, consult the center’s website or contact Micki Davis, midavis@clarku.edu or 508-421-3785 on the 1st Floor of the Corner House.

Campus Sustainability

Many IDSC students also get involved with Campus Sustainability efforts. For more information see, <http://www.clarku.edu/offices/campussustainability/> or contact Dave Schmidt: dschmidt@clarku.edu

CAREERS IN INTERNATIONAL DEVELOPMENT AND SOCIAL CHANGE

You may wonder what you can do with a degree in International Development and Social Change. This list illustrates a **sampling** of the many diverse positions held by graduates of the IDSC program.

Research Associate for the Conflict Management Group in Cambridge, Massachusetts

Provides support for conflict resolution and leadership trainings and researches how conflict resolution efforts can be linked with international development, humanitarian assistance, and gender issues.

Program Manager/Research Coordinator for The Academy for Peace and Development in Hargeysa, Somaliland

Writes project and grant proposals, manages a research team, and coordinates seminars.

Presidential Management Fellow/ Planning and Environmental Coordinator for the U.S. Bureau of Land Management

Coordinates the Northwest Colorado Stewardship Partnership and works to increase participation among the stakeholders of public land management.

Project Officer with Aid to Artisans

Facilitates project implementation in Macedonia, develops project concepts, and coordinates communication among producer groups, small enterprises, field offices, funding institutions, and partner organizations.

Program Assistant for Land Conservation and Planning and Ecology for The Trustees of Reservations, Doyle Conservation Center in Leominster, Massachusetts

Assists with conservation restriction monitoring and preparation, editing management plans, and research.

Middle East Program Coordinator at the Quebec Labrador Foundation

Coordinates the fellowship program that hosts environmental professionals from the Middle East.

Sexual and Gender-based Violence Coordinator for the International Rescue Committee in Rwanda

Works to increase the capacity of various sectors to respond effectively to sexual and gender-based violence in the country.

Country Program Manager of OXFAM Great Britain in Ghana

Provides leadership and the strategic direction of Oxfam's work in Ghana and focuses on advocacy issues with the central government, multi-nationals and other stakeholders, especially in the private sector.

Gender Equality Analyst in a Cabinet Office of the Government of Japan

Focuses on monitoring gender equity policies.

Consultant for United Nations International Service for a British Development Agency in Bolivia

Seeks to increase agricultural production and market medicinal plants in rural communities.

Project Officer for the German Technical Cooperation (GTZ)

Works on programs that aim to strengthen women's rights, especially in Pakistan and Kyrgyzstan.

Programme Officer, School Feeding Support Unit, UN World Food Programme in Guinea

Supervises refugee operations for the UN World Food Programme in Guinea, particularly for refugees from Ivory Coast, Liberia, and Sierra Leone.

Sudan Education Program Manager for USAID, based in Nairobi, Kenya

Manages a Basic Education grant to a consortium of agencies that focus on developing an education system in southern Sudan, emphasizing teacher development, primary education (especially for girls), and improved non-formal education for out-of-school youth and adult learners.

GIS Lab Manager for the World Resources Institute in Washington, D.C.

Examines Caribbean reefs at risk, global mining and ecosystems, and spatial indicators of ecosystem goods and services in poverty areas of Africa.

JICA Project Formulation Advisor for the Department of National Planning in Papua New Guinea

Researches the national development plan of Papua New Guinea and gathers information on donor aid activities.

Senior Program Officer for the East Asia Regional Office of Oxfam America based in Phnom Penh, Cambodia

Supervises the grants portfolio of the regional office; leads a program on community-based natural resource management and livelihoods; and oversees program development, grants management, and partner support.

Program Manager for the United Nations Education Department in Kosovo

Works to rehabilitate the education system and schools that were badly damaged or destroyed during the war.

Brand Development Officer in the Private Sector Division at UNICEF, New York

In charge of fundraising from the private sector in North America and the Pacific Region.

Project Manager for the International Development Group at Research Triangle Institute International

Manages two projects: to build an electronic perinatal records system for the health system in Lusaka, Zambia and to build the capacity of the Association of Municipalities of Mali.

Executive Director of Bureau of Environmental Analysis (BEA) International, based in Nairobi, Kenya

Provides guidance in development of business, resource mobilization, partnership building, policy research, and institutional administration.

Deputy Regional Director for Southeast and East Asia and the Pacific for Catholic Relief Services based in Bangkok, Thailand

Promotes regional programming with a focus on social justice and advocacy issues.

Officer with World Bank East Asia Region's Environment and Social Development Unit

Works on social accountability and governance, pro-poor growth, and safeguard policies.

FACULTY

Certain IDSC policies require you to work with core faculty, while others encourage you to connect with many different kinds of faculty across the university. This list is updated annually on the web to help you identify which faculty are connected with the IDSC program and to let you know who is on leave or sabbatical.

Please see <http://www.clarku.edu/departments/idce/academicsGradIDFaculty.cfm> for more detailed profiles of each faculty member.

Core IDSC Faculty

The core IDSC faculty meet regularly (at least once a month) to discuss the major and make decisions on any petitions or problems that might arise. After declaring the major, you will work with one of these faculty members as your academic advisor. Remember that you have to take at least two classes in your specialization with one of these core faculty members.

- Kiran Asher
- David Bell
- Anita Fábos (Graduate coordinator)
- Jude Fernando
- William Fisher (Director of the department, but also IDSC faculty)
- Ellen Foley (Undergraduate coordinator, Fall 2010)
- Liza Grandia (*on sabbatical Spring and Fall of 2011*)
- Ken MacLean (*on sabbatical Fall 2010*) (Undergraduate coordinator, Spring 2011)
- Marianne Sarkis (*visiting, full time faculty, 2010/2011 academic year*)

Research Faculty

Research faculty are retired professors and other associates who remain involved in the life of the department. They can serve as readers for honors theses and will teach occasional classes open to undergraduates.

- Cynthia Enloe, Research Professor of IDSC and Women's Studies
- Richard Ford, Research Professor of IDSC
- Barbara Thomas Slater, Research Professor of IDSC
- Heidi Larson, Research Fellow and coordinator of the AIDS 2031 Consortium

Full and Part-time Visiting Faculty

Some full time adjunct faculty may serve as your advisor, honors thesis reader, or supervisor for internships. Please check with the Undergraduate Coordinator for more details.

Other IDCE Faculty

Because we are an interdisciplinary department, you may be interested in working with other IDCE faculty in the other three programs: CDP, ES&P, and GISDE. Many IDSC majors participating in the BA/MA Program decide to pursue their fifth year in the CDP program. While ES&P also has an undergraduate major, GISDE and CDP only operate as graduate programs. Advanced undergraduate students nonetheless may seek instructor permission to take classes in those programs.

ES&P

- Halina Szejnwald Brown (Undergraduate coordinator)
- Tim Downs (Graduate coordinator)
- Robert Goble (research professor)
- Barbara Goldoftas
- Samuel Ratick
- Jennie Stephens

CDP

- Ramón Borges-Mendez
- Laurie Ross (Graduate coordinator)
- Mark Tigan

GISDE

- Yelena Ogneva-Himmelberger (Graduate coordinator)
- Hamil Pearsall

IDCE Affiliate Faculty

IDSC majors may approach affiliate faculty for supervision on internships, honors theses, and directed studies. If an IDSC major chooses an affiliate faculty member as his/her first reader, then the second reader must be an IDSC core faculty member.

- Charles Agosta, Ph.D.: experimental condensed matter physics, energy
- Yuko Aoyama, Ph.D.: global economic change, technological innovation, and industrial organization
- John Baker, Ph.D.: biology, ecology, aquatic ecosystems, life-form traits
- Parminder Bhachu, Ph.D.: urban anthropology, financial globalization, nationalism, gender
- Lois Bruinooge, J.D. wetlands and tidelands protection, environmental enforcement, municipal conservation issues
- Joseph de Rivera, Ph.D.: peace and justice, social psychology
- Patrick Derr, Ph.D.: philosophy, biomedical ethics, history and philosophy of science, ethical issues in risk analysis and management
- J. Ronald Eastman, Ph.D.: geography, GIS, remote sensing, cartography

- Jody Emel, Ph.D.: hydrology, resource/environmental geography, feminist theory
- Odile Ferly, Ph.D.: Caribbean literatures and cultures from a comparative perspective
- Susan Foster, Ph.D.: ecology, evolutionary biology, population biology
- Jacqueline Geoghegan, Ph.D.: resource economics, environmental policy, land use
- Dominic Golding, Ph.D.: risk communication, evaluation of risk burdens
- Dale Hattis, Ph.D.: quantitative risk assessment, pharmacokinetic modeling, carcinogenesis, biomarkers, interindividual variability
- Amy Ickowitz, Ph.D.: economic development, environmental and natural resource economics, political economy
- Sharon Krefetz, Ph.D.: U.S. urban politics, suburban politics, housing policies, women and politics
- Laurence A. Lewis, Ph.D.: land degradation, geomorphology, tropical agriculture
- Todd Livdahl, Ph.D.: ecology, population biology
- Deborah Martin, Ph.D.: urban/social/political geography, social movements, qualitative methods
- James T. Murphy, Ph.D.: sustainable energy technologies, manufacturing systems, and land-use practices
- Richard Peet, Ph.D.: political economy of development, social theory
- Colin Polsky, Ph.D.: vulnerability analysis, human dimensions of environmental change, spatial statistics
- Robert Gilmore Pontius Jr., Ph.D.: geographic information science, quantitative environmental modeling, land change science, spatial statistics
- Paul W. Posner, Ph.D.: Latin American politics, democratic theory, comparative environmental politics
- Dianne Rocheleau, Ph.D.: cultural/systems ecology, gender, forestry
- John Rogan, Ph.D.: geographic information science, landscape ecology, land cover, change monitoring
- Robert Ross, Ph.D.: urban studies, political sociology, political economy, social policy
- Joseph Sarkis, Ph.D.: operations management, environmentally conscious business practices
- Srinivasan Sitaraman, Ph.D.: international relations, international organizations, international political economy
- Valerie Sperling, Ph.D.: post-Soviet and East European politics, comparative politics, social movements and collective action, women's studies
- Kristen Williams, Ph.D.: international relations theory, arms control and international security, nationalism and ethnic politics, U.S. foreign policy

Checklist for Majors *(updated August 2010)**

Core Courses (5 units)

Core course name	Course number	Semester completed	Taught by
1. Tales from the Far Side	ID125		
2. Culture and Development	ID 120		
3. Economic Development (or equivalent) <i>(NOTE: Econ 10: Issues and Perspectives (or an equivalent) is the prerequisite for ECON 128.)</i>	ECON 128		
4. Politics of development* (e.g., ID 127 Political Economy of Development, ID 136: Sub-Saharan Africa, ID 213 Latin American Politics) Class chosen:			
5. Environmental Sustainability* (e.g., ID 112: Issues in Sustainability, EN 103: The Sustainable University, EN 101: Sustainability Science, ID 126: Living in the Material World, etc.) Class chosen:			

Area of Specialization* (4 units)

Students may follow established specializations that relate to international development and social change (e.g., Political Economy, Peace and Conflict, Gender, Global Health, Culture, Participatory and Community-Based Approaches, Sustainability) or they may design their own area of specialization with the approval of their IDSC advisor.

Note: At least two specialization courses must be taken with core IDSC faculty members.

Specialization (describe):

Specialization course name	Course number	Semester completed	Taught by
6.			
7.			
8. (200-level)			
9. (200-level)			

Methods (1 unit)

Note: You should take methods BEFORE you study abroad.

Methods course name	Course number	Semester completed	Taught by
10. Research Methods for International Development	ID 132		

Skills courses* (2 units)

IDSC majors will take two skills courses in computers, statistics, GIS, cartography, conflict negotiation, or service learning (e.g. ID 131 Local Action/Global Change). IDSC majors are strongly advised to become proficient in a foreign language. Language courses at the intermediate level (105 or above) may be counted as skills courses.

Skills course name	Course number	Semester completed	Taught by
11.			
12.			
<i>Additional space, if any are taken as half credits</i>			

Internship or Field Research (1 unit) ID 298 or ID 299

Internship	Course number	Semester completed	Supervised by
13. <i>Position or research title:</i>			

Capstone

Note: The capstone is always taken in the fall of your senior year, no exceptions.

Course name	Course number	Semester completed	Taught by
14. Senior Capstone Seminar	ID 290	<i>(fall senior year)</i>	

* Elective classes - refer to the current IDSC course listings in the Clark Academic catalog (www.clarku.edu/academiccatalog)

* This checklist was updated August 2009. Always consult the webpage for updated requirements.

Checklist for Minors

A minor in IDSC consists of six credits:

Core Course (1 unit)

Core course name	Course number	Semester completed	Taught by
Choose one of these two core courses: 1. Tales from the Far Side (ID 125) 2. Culture and Development (ID 120)			

Area of Specialization* (4 units)

Students may follow established specializations that relate to international development and social change (e.g., Political Economy, Peace and Conflict, Gender, Global Health, Culture, Participatory and Community-Based Approaches, Sustainability) or they may design their own area of specialization with the approval of their IDSC advisor. At least two of these classes should be at the 200 level.

Specialization (describe):

Specialization course name	Course number	Semester completed	Taught by
2.			
3.			
4. (200-level)			
5. (200-level)			

Skills course* (1 unit)

IDSC minors will take one skills course in either computers, statistics, GIS, cartography, conflict negotiation, service learning (e.g. ID 131 Local Action/Global Change), social science methods, or a foreign language at the intermediate level (105 or above).

Skills course name	Course number	Semester completed	Taught by
6.			

* Elective classes - refer to the current IDSC course listings in the Clark Academic catalog (www.clarku.edu/academiccatalog)

* This checklist was updated October 2009. Always consult the webpage and/or your advisor for any further requirements.

Checklist for the Undergraduate Component of the IDSC BA/MA Accelerated Program

(updated August 2010)*

Core Courses (5 units)

Core course name	Course number	Semester completed	Taught by
1. Tales from the Far Side	ID125		
2. Culture and Development	ID 120		
3. Economic Development (or equivalent) <i>(NOTE: Econ 10: Issues and Perspectives (or an equivalent) is the prerequisite for ECON 128.)</i>	ECON 128		
4. Politics of development* (e.g., ID 127 Political Economy of Development, ID 136: Sub-Saharan Africa, ID 213 Latin American Politics) Class chosen:			
5. Environmental Sustainability* (e.g., ID 112: Issues in Sustainability, EN 103: The Sustainable University, EN 101: Sustainability Science, ID 126: Living in the Material World, etc.) Class chosen:			

Area of Specialization* (4 units)

Students may follow established specializations that relate to international development and social change (e.g., Political Economy, Peace and Conflict, Gender, Global Health, Culture, Participatory and Community-Based Approaches, Sustainability) or they may design their own area of specialization with the approval of their IDSC advisor.

Note: The two 300-level specialization courses must be taken with core IDSC faculty members. These two courses will be transferred into the Accelerated BA/MA Degree Program and will count as two of the 12 graduate courses required for completion of the IDSC MA.

The specialization developed at the undergraduate level may be different than the specialization ultimately chosen in the BA/MA fifth year.

Undergraduate specialization (describe):

Prospective specialization in the 5th year (describe):

Specialization course name	Course number	Semester completed	Taught by
6.			
7.			
8. (300-level IDSC graduate seminar)			
9. (300-level IDSC graduate seminar)			

Methods (1 unit)

Note: You must take methods BEFORE you study abroad and before conducting research for the honors thesis.

Methods course name	Course number	Semester completed	Taught by
10. Research Methods for International Development	ID 132		

Skills courses* (2 units)

IDSC majors will take two skills courses in computers, statistics, GIS, cartography, conflict negotiation, or service learning (e.g. ID 131 Local Action/Global Change). IDSC majors are strongly advised to become proficient in a foreign language. Language courses at the intermediate level (105 or above) may be counted as skills courses.

Skills course name	Course number	Semester completed	Taught by
11.			
12.			
<i>Additional space, if any are taken as half credits</i>			

Internship or Field Research (1 unit) ID 298 or ID 299

Internship	Course number	Semester completed	Supervised by
13. <i>Position or research title:</i>			

Capstone and honors thesis

Note: The capstone is always taken in the fall of your senior year, no exceptions.

Course name	Course number	Semester completed	Taught by
14. Senior Capstone Seminar	ID 290	<i>(fall senior year)</i>	
15. Honors Thesis	ID 297	<i>(spring senior year)</i>	

Please note: With the exception of the internship or field research, accelerated BA/MA students are strongly advised not to count any Study Abroad courses as part of the 14 units required for the IDSC major.

* Elective classes - refer to the current IDSC course listings in the Clark Academic catalog (www.clarku.edu/academiccatalog)

† This checklist was updated August 2009. Always consult the webpage and/or your advisor for any further requirements.

International Development and Social Change (IDSC) Checklist for Majors entering the CDP BA/MA Program *(updated August 2010)**

Core Courses (5 units)

Core course name	Course number	Semester completed	Taught by
1. Tales from the Far Side	ID125		
2. Culture and Development	ID 120		
3. Economic Development (or equivalent) <i>(NOTE: Econ 10: Issues and Perspectives (or an equivalent) is the prerequisite for ECON 128.)</i>	ECON 128		
4. Politics of development* (e.g., ID 127 Political Economy of Development, ID 136: Sub-Saharan Africa, ID 213 Latin American Politics) Class chosen:			
5. Environmental Sustainability* (e.g., ID 112: Issues in Sustainability, EN 103: The Sustainable University, EN 101: Sustainability Science, ID 126: Living in the Material World, etc.) Class chosen:			

Students may follow established specializations that relate to international development and social change (e.g., Political Economy, Peace and Conflict, Gender, Global Health, Culture, Participatory and Community-Based Approaches, Sustainability) or they may design their own area of specialization with the approval of their IDSC advisor.

Note: The two 300-level specialization courses must be taken with core IDSC faculty members. These two courses will be transferred into the Accelerated BA/MA Degree Program and will count as two of the 12 graduate courses required for completion of the IDSC MA.

The specialization developed at the undergraduate level may be different than the specialization ultimately chosen in the BA/MA fifth year.

Undergraduate specialization in IDSC (describe):

Specialization course name	Course number	Semester completed	Taught by
6.			

7.			
8. (300-level IDSC graduate seminar)			
9. (300-level IDSC graduate seminar)			

Methods (1 unit)

Note: You should take methods BEFORE you study abroad.

Methods course name	Course number	Semester completed	Taught by
10. Research Methods for International Development	ID 132		

Skills courses* (2 units)

IDSC majors will take two skills courses in computers, statistics, GIS, cartography, conflict negotiation, or service learning (e.g. ID 131 Local Action/Global Change). IDSC majors are strongly advised to become proficient in a foreign language. Language courses at the intermediate level (105 or above) may be counted as skills courses.

Skills course name	Course number	Semester completed	Taught by
11.			
12.			
<i>Additional space, if any are taken as half credits</i>			

Internship or Field Research (1 unit) ID 298 or ID 299

Internship	Course number	Semester completed	Supervised by
13. <i>Position or research title:</i>			

Capstone and practicum

Note: In place of the IDSC senior capstone (ID 290), you will take IDCE 344 “Going Local” in the fall of your senior year. In the spring you will take IDCE 346, “Practicum in Community Development and Planning”

Course name	Course number	Semester completed	Taught by
14. “Going Local”	IDCE 344	<i>(fall senior year)</i>	
15. Practicum in Community Development and Planning	IDCE 346	<i>spring senior year)</i>	

* Elective classes - refer to the current IDSC course listings in the Clark Academic catalog (www.clarku.edu/academiccatalog)

* This checklist was updated August 2009. Always consult the webpage for updated requirements.

IDSC Major/Minor Petition for

Course Substitution or Applying Study Abroad Credits

Course Substitutions: Petitions should be submitted to your academic advisor in IDSC for consideration by the IDSC faculty prior to or during the course or project. A copy of the course syllabus must accompany your petition, and if requested papers, exams, supervisor's letter, etc.

Study Abroad Credit: Prior to your departure, you should discuss your course schedule with your advisor. Because you may be unsure of the quality/relevance of the course until after you have taken it, you should wait to request major credit upon your return to Clark.

Date of petition _____

I, _____, petition to have the following course accepted in partial fulfillment of the requirements of the International Development and Social Change Major.

Course Number: _____

Course Title: _____

Instructor: _____

Semester Taken: _____

Location (if other than Clark): _____

Course is to substitute/count for (circle one):

Core Course Specialization Course

Methods/Skills Course Capstone Course

I have attached the following supporting documents with this petition (circle):

Course syllabus Paper/Exams Supervisor Letter Other

Reason for Petition:

Please explain why you would like the following course to be counted towards your IDSC major, and explain how it fits into your area of specialization with the major.

Instructions for turning in the petition. Make three copies.

- (1) Save one for your own records.*
- (2) Place the second in the mailbox of the IDSC Undergraduate Coordinator.*
- (3) Give the last copy to your faculty advisor, who will present your petition at the next IDSC program meeting (held monthly).*

Course Planning Worksheet

To make the most of your time with your major advisor, it can be helpful to sketch out the classes you have taken and/or plan to take by semester. This is especially important if you plan to study abroad. Your faculty major may notice classes you have taken that could count towards the major. By seeing your grades, he or she will learn more about your academic strengths and weaknesses and can help you better with your future course selection.

First year, 1 st semester			
Course	Number	Taught by	Grade
1.			
2.			
3.			
4.			

First year, 2nd semester			
Course	Number	Taught by	Grade
1.			
2.			
3.			
4.			

Sophomore year, 1 st semester			
Course	Number	Taught by	Grade
1.			
2.			
3.			
4.			

Sophomore year, 2nd semester			
Course	Number	Taught by	Grade
1.			
2.			
3.			

4.			
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Junior year, 1 st semester			
Course	Number	Taught by	Grade
1. <i>Methods (recommended here)</i>	ID 132		
2.			
3.			
4.			

Junior year, 2 nd semester			
Course	Number	Taught by	Grade
1.			
2.			
3.			
4.			

Senior year, 1 st semester			
Course	Number	Taught by	Grade
1. Senior capstone	ID 290		
2.			
3.			
4.			

Senior year, 2 nd semester			
Course	Number	Taught by	Grade
1. <i>Honors thesis (if applicable)</i>	ID 297		
2.			
3.			
4.			