

OFFER OF APPOINTMENT

Visiting Scholar
OR
Visiting Student Scholar

Name _____

Appointing Department _____

Appointment title _____

Starting Date _____ Length of Appointment _____

1. How will this position be funded?

2. Briefly explain the nature of this position (or attach explanation separately):

3. Who is the faculty member responsible for assisting this visiting individual?

NOTE that Clark University charges a processing fee of \$200 to all unpaid international visitors whose appointments run 6 months or more. These scholars will pay the fee by money order or personal check (made payable to Clark University) to the International Students and Scholars Office upon arrival.

After this form is signed by the Department Chair, please attach the candidate's curriculum vitae and forward to Deb Brenner in the Provost's Office.

Department Chair _____ Date _____

Dean of Graduate Studies and Research _____ Date _____

President _____ Date _____

