

Certificate in College Teaching

Clark University Application for Tuition Assistance for Faculty and Graduate Students
Applications should be submitted to the Graduate School office in the Geography Building by 45 days in advance of the start of the semester for priority consideration. Applications may be hand delivered or faxed to 508-793-8834.

Name:

Date:

Department:

Status: (faculty/graduate student)

Degree program: Ph.D./M.A./other (specify)

Preferred email address:

Preferred phone(s):

List Certificate courses that you have already completed.

Course number				
Course title				
Semester/Year				

List course(s) for which you are applying for assistance. Please list only courses that are being offered in the upcoming semester.

Course number		
Course title		
Semester		

Why do you want to take the Certificate course(s) listed above?

On the reverse side, please provide any further information that may help us to evaluate your application.

Graduate students must sign below:

By signing below I acknowledge my understanding and agreement with the terms of this note. Should I withdraw from the course(s) listed above after the withdrawal deadline¹, or if I fail to satisfactorily complete it/them, I understand that I must pay the cost of the course(s) as well as any other balance due on my student account in full immediately. If I don't, I will be denied the recording and certification services at the Office of the Registrar, including the issuance of a transcript or diploma, and may be denied re-admission until all obligations are fulfilled. I further understand that I may incur further debt if my account remains unpaid, including collection costs and/or attorney's fees and other reasonable collection costs and charges necessary for the collection of any amount not paid when due.

Signature of Student

Date

¹ Note that the withdrawal deadline for full tuition refund is two working days after the first class meeting.