



Experiential Learning Requirement

The School of Management (SOM) requires graduate students to complete an experience in order to graduate. This is optional for Fulbright Scholars as well as MSM students who are not part of the ADP (i.e., fifth-year).

Step 1. Choose from this list of options.

- Traditional internship
 - You must work at least 140 hours at an internship related to your degree program.
 - You may not count hours from before you began your degree program at Clark.
 - You may not "double-count" an internship for another requirement at Clark. See note on next page.
- Parker Dewey Micro-internships
 - Parker Dewey maintains a database of short-term internships in many industries.
 - You must accumulate a total of 140 hours, though that may be spread across multiple micro-internships.
 - Explore here: <https://info.parkerdewey.com/clarku>.
- Forage Virtual Work Simulations
 - These are open to everyone. There is no application.
 - Simulations are available for large companies, including many in the Fortune 500, across many industries.
 - You must complete at least 5 simulations.
 - Explore [here](#) or do a web search for "Clark University Forage."
- Volunteers in Tax Assistance (VITA)
 - Each spring, the Worcester Community Action Council offers free tax assistance to local residents. Sign-up is in January.
 - This is open to MSA and MSAA students only.
 - You must volunteer for a minimum of 32 hours.
- Relevant full-time work experience of at least 3 years
- Offer of a full-time job for after you graduate

Step 2. Get approval *before* you begin your experience.



Scan this QR code or go to
https://clarku.qualtrics.com/jfe/form/SV_dbrXH1FET0ahMUu.

Step 3. Report back when you have completed your experience.



Scan this QR code or go to
https://clarku.qualtrics.com/jfe/form/SV_dbrXH1FET0ahMUu.

We are here to help!

We do not expect you to complete this requirement without help. We warmly encourage you to meet with a career advisor at least once during your *first* semester to discuss the best strategy. It is never too early to start exploring your options. It can take many months to find the right fit for you.

To make an appointment with a career advisor...

- Log into [Handshake](#) using your Clark credentials.
- Click "Career center."
- Click "Appointments."
- Click the blue "Schedule A New Appointment" button.
- Click "SOM Stevenish Career Management Center."
- Click "SOM: Internship/Experiential Learning Requirement."
- Register for a time that is convenient for you.
- If you do not see a convenient time, email Kelly Kochis (kkochis@clarku.edu) to find another time to meet.

Note on "double-counting" internships

- Many Clark undergraduates complete internships, for credit and/or as required for a major. You may not count the same experience twice. Your SOM experience must count solely toward your SOM graduate degree.
- If you are in a dual-degree program for two graduate degrees (e.g., MBA + MSF, MBA + IDCE), you only need to complete one experience.
- If you complete two SOM graduate degrees in sequence (rather than as part of an official dual-degree program), you must complete two separate experiences. For example, if you graduated with an MBA, then enrolled in the MSA program, you would need to complete two internships total, one for the MBA and another for the MSA.