

CLARK UNIVERSITY RESIDENTIAL LIFE AND HOUSING 2025 SUMMER HOUSING CONTRACT

Participant (Resident) Name: _____ (Information collected in payment portal)

Resident Email: _____ (information in payment portal) Resident Phone: _____ (information in payment portal)

Program: Global Conference on Economic Geography Program Program Coordinator: Yuko Aoyama

As an academic community, Clark University provides a residential atmosphere where study and learning can take place along with recreation, relaxation and social development. This atmosphere is dependent upon the willingness of all individuals to behave in such a way that personal freedom and responsibility co-exist.

The participant agrees to abide by all rules and regulations pertaining to Clark housing as outlined in the in this document. This document, when submitted with appropriate signature(s), is a request to use and occupy Clark University residence hall accommodations. This is an **AGREEMENT** between the Individual (Resident) and Clark University signed and returned prior to arrival. It entitles the Resident to the use of assigned University housing only in such manner as set forth herein and in accordance with the regulations of the University and the program which the Resident is participating in. It does not constitute a lease or create a landlord - tenant relationship between the University and the Resident. This **AGREEMENT**, unless otherwise provided, shall be binding for the dates of: **June 3, 2025 through June 8, 2025**. The University reserves the right to make reasonable modifications to this contract to ensure safety or protection of property, provided reasonable advance notice is given.

PLEASE NOTE THE FOLLOWING:

Occupancy Period

- All occupancy dates will be determined by your Program Coordinator and Residence Life and Housing.
- In the event of severe weather, Residence Life and Housing may adjust opening and/or closing dates as necessary.
- If a participant is required to move out of housing for disciplinary reasons, or as an interim measure pending potential disciplinary sanctions, room charges will not be refunded.

Room Rate

The rates stated in this contract are the rates that will apply to this **AGREEMENT**. Charges are on per day basis correlated to your arrival and departure date. The Resident agrees to pay Clark University the established charges for the room as assigned by Residence Life and Housing. **Payment is due 30 days prior to your arrival date and is non-refundable after this date.** Failure to make payment on time may result in the termination of this contract or late charges.

Room and Board	Rate Charged
Blackstone Apartments	\$300 /4 night minimum stay required June 4- 7, 2025
Traditional Hall	\$228 /4 night minimum stay required June 4- 7, 2025
*Extended Stay	\$60 / per night in conjunction with a 4 minimum stay reservation. *Valid for June 3 or June 8, 2025 (*only)

Traditional Hall Amenities

Clark's air-conditioned traditional halls feature private bedrooms with community bathrooms on each floor, one full kitchen, many social lounges, quiet study rooms, multimedia study rooms, and laundry facilities. WiFi and linens are included. Linen service includes sheets, blanket, pillow and towel at the foot of the bed for an extra-long twin bed. Rooms also include desks, chairs, bookshelves, built in closets, and window shades.

Blackstone Apartment Amenities

Blackstone Hall features modern amenities such as central air conditioning and full kitchens with dishwashers. Throughout the building are numerous study and social spaces, including study lounges, comfortable seating areas, and a large social lounge. The Blackstone Hall laundry room is located on the third floor which is available to use for all residential students. All Rooms are equipped with beds and mattresses (extra-long twin), desks, chairs, bookshelves, built in closets, and window shades. Blackstone also offers high speed internet service (wired and wireless).

Blackstone Hall apartments feature a shared kitchen and common space, as well as 1 to 1.5 bathrooms depending on the unit type. Kitchen facilities are equipped with range hood microwaves, full size dishwashers, oven/ranges, and refrigerators. Common rooms include couches, and chairs, and tables.

Please note the following are not included in your residence: Toiletries, pots, pans, cooking utensils, or cutlery

Check In and Check Out Procedures

Check In: All Residents will check-in with their Program Coordinator prior to entering their residence. The Program Coordinator will provide room key and access to residence. Program Coordinator will communicate check in times and procedures.

Check Out: All Residents will be required to return their room key. Failure to return their room key will result in a **\$150 replacement fee**. Upon departure, ensure all garbage is removed from the residence and the apartment is clean. All checkouts must occur on the scheduled departure day.

Room Changes

RLH reserves the right to make any adjustment in a resident's housing assignment when deemed necessary or appropriate. RLH also reserves the right to terminate this contract with a resident when deemed necessary or appropriate.

Balconies/Roofs/Ledges

For safety reasons, participant are prohibited from rooftops, ledges, and overhangs on any residential building. Balconies in RLH houses are locked and may not be used as they are unsafe for occupancy. Residents found accessing or misusing a balcony, rooftop, ledge, or overhang will be subject to a \$100 fine. Any subsequent violations may result in relocation or removal from University housing.

Residence Entrance

University residence halls are secured by a computer-controlled card entry system; residents use their Clark Swipe Card to enter. An alarm will sound at University Police if one of the outside doors is kept open longer than is reasonable for entry. Individuals who prop doors open jeopardize the security of the building and the community.

Personal Belongings

The University cannot assume responsibility for the theft of or damage to personal property. Any loss of personal property should be reported to University Police by calling 508-793-7575 (x7575 from an on-campus phone). Residents are encouraged to purchase renter's insurance or to have personal belongings covered under parents' or guardians' homeowner's insurance, if possible.

The University and the RLH Office are not liable for the loss of, theft of, damage to any personal property belonging to residents, their family members or guests, or for any injury or illness to any of these individuals. You agree to hold the University harmless from and indemnify the University for any costs, including court costs and attorney fees, incurred by the University and associated with any actions brought by any of the before-mentioned individuals or 3rd-parties for any loss or injury to person or property not caused by the University's intentional or grossly negligent acts or omissions.

The University and the RLH Office disclaim any liability for failure to perform any of their contractual obligations resulting from, but not limited to: any governmental order or regulation; an act of God; an act of war; a riot; or any other cause beyond their control.

Emergency Procedures

In the event of a fire or other alarm, all residents and guests are expected to vacate the residence hall/house and gather at least 40 feet (12 meters) away from the building or where instructed by a University official. No one may reenter the building without permission from an RLH staff member or University Police officer. Fire doors may not be propped open and stairwells, hallways, and exits must remain clear of obstructions. Residents may not hang items from a smoke detector, sprinkler pipes, or ceiling. Disabling or tampering with a smoke detector, sprinkler, fire extinguisher, or other safety equipment is a violation of federal law and is prohibited.

Meals and Cooking within the Residence

Residents are permitted to cook in the kitchen areas of their residence halls and/or apartments. The safety of the residence hall community must always be the most important priority for Residents who decide to use these cooking spaces.

The following kitchen use guidelines must be followed:

1. Residents who are cooking or baking must stay within sight of the cooking appliance(s) they are using. Residents cooking in the common area kitchens must never leave the kitchen area while food is being cooked or using the oven and/or burners. Not paying attention to their cooking is not considered an accident, but rather an incident of unsafe and negligent use of the kitchen facility. In these cases, Residents may be responsible for damage costs.
2. Residents who cook and/or use the kitchen facilities are required to clean that area immediately. Common area kitchens are for the benefit of all community members. Leaving a mess in this area prevents others from taking advantage of this space.
3. Residents who cook and/or use the kitchen facilities are required to clean that area immediately. Common area kitchens are for the benefit of all community members. Leaving a mess in this area prevents others from taking advantage of this space. Student-owned appliances and other cooking materials must be UL-approved and in good, safe working condition. Large knives, deep frying vats, and other appliances/utensils that may be considered unsafe in a residential community may be confiscated at the discretion of Residential Life and Housing staff members.
4. The act of cooking is prohibited inside a residence hall or house bedroom and can only be done inside a designated kitchen. Residents may not use electric hotplates, skillets, broiler ovens, slow cookers, toasters, sandwich presses, grills, toaster ovens, or similar appliances in their rooms, but may store these items (unplugged) in their rooms for appropriate use in the kitchen facilities. Residents can heat items in a MicroFridge microwave in their rooms, but are still required to take caution and care when using this appliance. Overheated foods like leftovers and popcorn can cause extreme smoke to form in a room or hallway and trigger the fire alarm.
5. Residents in areas with secured shared kitchens are only granted card access to these facilities if they follow all safety guidelines. Residents who fail to observe these kitchen and cooking safety policies may lose their kitchen access rights for a time deemed appropriate through the conduct process.

Laundry Facilities

All University residence halls and houses have washers and dryers, if Residents find that one of the machines is broken, they should contact the RLH office (x7453).

Lounges

Social and study lounges are provided for the use of all Residents living in a residence hall or house as places to gather on a spontaneous basis for social and academic pursuits and for RLH programming efforts. No resident or guest may use lounges for sleeping or overnight accommodations.

Room Condition & Maintenance

All residents are responsible for verifying the condition of their room with Residential Life & Housing staff by completing the Room Condition Report.

Prior to participant arrival to campus, the RLH staff will be conducting a room inspection, noting any damages or other issues of concern with the space. Residents are required to verify the condition of their room/apartment and may dispute any condition issues by contacting their Program Coordinator. Rooms are inspected following participant departures and move-outs from the on-campus space. Program Coordinator will be notified of any damage billing after move-out.

Residents will be responsible for the total repair costs, as determined by the University, as a result of any damage occurring during their period of occupancy (ordinary wear and tear excepted). Residents are also responsible for damages in common areas, including but not limited to suites, kitchens, and hallways.

Residents can report any non-emergency any facilities or maintenance-specific issues in their room by submitting a work request to Facilities Management through their Program Coordinator or Residence Life and Housing. Any emergency work requests such as a power outage, room lock concern, or flooding, Residents can contact University Police directly at 508-793-7575.

Clark University is committed to proactive maintenance and promptly addressing resident inquiries and issues. Your prompt action helps us maintain a clean and comfortable environment for everyone. If you notice anything suspicious, don't hesitate to report it to your Program Coordinator or RLH staff member immediately.

Keys and Security

Room keys and Clark Swipe Card are property of the University and are on loan to each student, exclusively for their own use. Irresponsible use or handling of keys and Swipe Cards, including giving a student key or card to another person for the purpose of gaining unauthorized entry into a residential building or room, is prohibited. Duplication of keys is not permitted. Granting a nonresident access to a building jeopardizes the security of the residence hall/house and those who reside there. Doors to residence halls/houses must not be propped open. Individuals who are permitted to access the building may do so with their keys or cards, and guests must be met by their hosts at the entrance.

Appropriate Use of Clark's Information Technology System

The policy is based on the principle that the electronic information environment is provided to support University business and its mission of education, research and service. All other uses are secondary. These resources are made available for the sole use of university faculty, staff, students, and other authorized guests to accomplish tasks related to and consistent with the university's mission. Information technology resources are limited, and should be used wisely and with consideration for the rights and needs of others. Prohibited are activities that jeopardize the integrity of the system; consume an unfair share of resources; infringe upon the privacy of other users; or threaten the actual or perceived safety of others; or that are illegal. All members of the Clark University community, including faculty, staff and students should be familiar with this policy. This policy applies to all university-owned content and devices as well as all privately-owned devices that connect to our network.

The full policy is available upon request.

Drugs and Alcohol

The use, possession, or distribution of narcotics, cannabis or any illegal drugs is strictly prohibited on campus and in the residence hall. The unauthorized use, possession, or sale of any drugs, including those sometimes prescribed for medical purposes will not be tolerated at any time. Interns under the age of 21 who purchase or knowingly possess any alcoholic beverages violate State law. In addition, any Intern who furnishes an alcoholic beverage to a person who is under 21 years of age violates state law. Alcohol is not allowed in common areas of the residence hall. Any violation of this Section will be grounds for **immediate termination** of this **AGREEMENT**.

Parking

Parking is restricted to designated areas arranged with the Office of Residential Life and Housing and/or University Police. Upon arrival, the Client must provide a list of vehicles parking on campus overnight to the Office of Residential Life and Housing listing the vehicle owner, color, make, model, and license plate number of each vehicle. Client acknowledges that any vehicles on campus that are not compliant with these parking restrictions may be towed at the owner's expense. Clark is not responsible for any damage or theft of, from or to a vehicle parked on campus.

This contract shall be governed, construed, and interpreted in accordance with the laws of the Commonwealth of Massachusetts. This contract, and any rider attached hereto, constitutes the complete and final contract between the student and the University for a space in University housing. Accepting a key or submitting an Undergraduate Housing Application indicates that I have read and agree to abide by the terms, conditions and regulations of the Clark University Residential Life and Housing Contract. Clark University reserves the right to unilaterally terminate this contract if the resident breaches any of the contractual terms.

Participant Signature: _____ (Information collected in payment portal), signature to be collected at check-in

Date Signed: _____ (Information collected in payment portal), signature to be collected at check-in