Faculty advisors along with some Administrators may submit alterations or changes to a student's curriculum. These changes are known as substitutions or exceptions and are coding for each student individually so every time an audit is viewed (by anyone) the alteration is visible. Substitutions are not immediately visible on the audit, they will be processed by staff in the Registrar's Office and may take a few days to appear.

1. Sign in to your ClarkYOU Account at https://you.clarku.edu
2. Click on **Advising** (under CUWeb)
3. Then the Curriculum Substitution link

This will launch the following survey for you to fill out and submit.