You may print an **enrollment certificate** through your Clark web account and send it to your scholarship provider, insurance company, etc. The certificate serves as the official enrollment document for Clark University. Loan agencies access the Clearinghouse directly to obtain student enrollment information.

1. Log in to your ClarkYOU Account
2. Go to Main Menu
3. Select Registrar's Office, Student Account and Financial Aid
4. Select Self-Service Official Enrollment Verification
5. You will see "Please click here to request enrollment verification"
6. Now you can choose Current enrollment OR All enrollment
7. And click on the Obtain an enrollment certification link