Purchase Parking Decals by September 5

If you would like to park in any University lot during the academic year, you are required to purchase a 2022–23 parking decal — officers will start checking lots and ticketing vehicles without decals on September 5. If you haven't already, please buy your decal online (paper applications are no longer accepted). Decals will be held for pickup at University Police in the basement of Bullock Hall.

Important Payroll Deadline Change for Labor Day

The University will be closed next Monday, Sept. 5, in honor of Labor Day. To ensure timely processing of the Sept. 9 payroll, we ask that all hourly employees — including students who are paid hourly — submit their time sheets by Friday, Sept. 2, so that supervisors are able to approve them by the end of that day.

Diversity and Inclusion Meet-and-Greet for Clark Staff

The Office of Diversity and Inclusion invites all Clark staff to join us at our ODI Meet-and-Greet – Coffee and Me, on Tuesday, Sept. 6, from 3 to 4 p.m. in Tilton Hall. Refreshments will be served.

A meet-and-greet for faculty will be held on Sept. 15.

Welcome to Clark!

Please join us in welcoming our newest Clark colleagues, who joined the University in August.

- Katherine Esparza, Department Administrator and Assistant to the Director; Mosakowski Institute
- Mandy Gaudreau, Biology First-Year Coordinator; Biology
- Kate Logan, Director of Counseling and Personal Growth; CPG
- Tereza Lopez, Assistant Director of Graduate Domestic Recruitment; Graduate Admissions

- Emily Mauro, Men and Women's Cross Country Coach; Athletics
- Dr. Brett Rayford, Associate Dean of Students for Health and Wellness; Dean of Students
- Angel Reyes, Custodian—Utility; Facilities Management
- Hope Tula, Assistant Athletic Trainer; Athletics
- Bradley Wall, Assistant Director, International Recruitment; Graduate Admissions

We also invite you to read more about our new faculty members.

Learn More About Adding Events to the Campus Calendar

Have you seen Clark's new campus calendar? Did you know events are included in the weekly ClarkNow publication, which is emailed to thousands of faculty, staff, students, parents, alumni, and friends?

So… how can *your* department's events be included in the online campus calendar, and also on your department's website?

If you are a department or office website administrator with access to Clark's WordPress platform, you already are able to input events to be included in the campus calendar. The Clark Web Team provides training and support, and calendar editors from Marketing and Communications can share best practices and tips for creating calendar content and promoting your event.

We encourage all campus departments to publish their events on the online calendar, as Human Resources will no longer be sending campuswide emails about events (with the exception of retirement or farewell receptions).

Interested? Contact the campus calendar crew at calendar@clarku.edu or read more about the calendar.

Nominate a Colleague for Staff Assembly Steering Committee

The Staff Assembly Steering Committee (SASC) is seeking nominations to fill several open seats this fall. Please consider nominating a staff member who will help represent the breadth of all departments and the rich diversity of professionals at Clark University.

SASC provides leadership by creating forums where the staff voice can be heard and become a more integral part of the University's decision-making. Committee members participate in monthly meetings, attend general Staff Assembly meetings and other events, and help coordinate the work of subcommittees. The time commitment is approximately 3 hours per month.

It's easy to nominate someone. First, reach out to the individuals you are considering and confirm that they are interested in the opportunity. If they agree, submit a nomination online.

Tracking time off due to a COVID diagnosis (yours or a family member's)

If you are out of work due to COVID because you are caring for yourself or a family member, and alternative work arrangements are not possible, your absence should be charged to your available sick, personal, floating holiday, or vacation time.

Visit Healthy Clark to learn more.

Retirement Learning Opportunities

TIAA and Fidelity offer live webinars each month to help you with your financial goals. You do not need to be enrolled with either company to access the webinars, which also are available for viewing on demand.

TIAA

Register here for access to the webinars and other resources. If you are not enrolled in a TIAA retirement account, you may register for guest access. September webinar topics include 529 college savings plans, investment strategies, protecting yourself from identity theft, real estate and alternative investments, and digital tools.

Fidelity

Visit the Fidelity Learning Center to find live and on-demand webinars and other resources. August webinars will cover investing exit strategies, the macroeconomic environment and inflation, tracking and trading tech, direct indexing in volatile markets, and bond yields.

Resources

- Find previous employee newsletters »
- LinkedIn Learning offers a vast catalog of courses covering technical and professional skills, as well as personal development. Learn more »
- The University's ombudsperson, Israela Brill-Cass, is an informal, confidential, neutral, and independent resource for staff and faculty who want to discuss any topic without fear of retaliation or judgment. Learn more and make an appointment »
- Clark's Employee Assistance Program provides confidential, free assessments and referral services for legal and financial consultations, child care, crisis support, mental health treatment, lifestyle coaching, substance abuse treatment, and more. Visit New Directions Behavioral Health; our company code is "Clark University."

Learn about employment opportunities at Clark by visiting the Job Opportunities page on the Office of Human Resources website.