



## Support for Retired Senior Research Scholar or Senior Research Scientist

**Process:** Initiated by the Provost during retirement negotiations to those faculty who desire to remain research active. The "Offer of Senior Research Scholar or Senior Research Scientist" appointment form is sent to the department chair, filled out and signed, then sent back to the Provost's Office. A formal recommendation goes to the Board of Trustees for approval. A letter generated by the Provost's office, from the President, notifying approval, is sent to the faculty member, copy to the chair.

**Term:** Up to three years. May be renewed as long as research remains active. New application must be submitted.

**Email and Access to Electronic Resources:** Will retain their Clark email address and their Clark Account (Clark Account provides access to electronic resources at Clark and will expire 6 months after retirement date). Once *Senior Research Scholar / Senior Research Scientist* appointment expires, email and Clark Account privileges revert to those offered to *Retired – Emeritus Faculty*.

**Standard IT support:** Can keep their equipment/software and receive standard level of IT support for the duration of their *Senior Research Scholar / Senior Research Scientist* appointment. When/if their equipment/software needs updating, ITS will facilitate the request, but the sponsoring department agrees (by sign off on the original form) to fund it. Once the *Senior Research Scholar / Senior Research Scientist* appointment expires, all Clark-purchase equipment and software must be returned – even those purchased on grants. ITS will help transition *Senior Research Scholar / Senior Research Scientist* to personally owned computers if requested.

**Space:** Provided if available, but priority will be given to faculty who are not retired. Must be approved, in writing, by the Provost.