



On this Veterans Day, we honor all members of the Clark community who have served in the United States Armed Forces.

Open Enrollment Deadline is Next Friday, Nov. 19

Have you visited Clark's [virtual open enrollment benefits fair](#) yet? It's an easy way to explore the benefits the University offers to faculty and staff, and you can access at your convenience — anytime, from anywhere.

When you first visit the virtual fair, you will need to create an account. This will give you access to information about HPHC, BCBS, and BASIC, in addition to other benefit provider information.

- [Click on the Office of Human Resources box](#) to access enrollment forms for the health, dental, and flexible spending accounts; click “Helpful Documents.” This page also includes cost comparisons and other important notices.
- If you are not changing your health or dental plans, you do not need to submit any forms.
- You must fill out a form to enroll in a BASIC Flexible Spending Account for 2022, even if you enrolled in one this year.
- **All forms must be submitted via the secure upload link** (found under “Helpful Documents”). **Do not email enrollment forms** as they contain sensitive information.

Important Notice: Clark University is required to make employees aware of access to and the availability of important benefit documents. If you wish to receive a hard copy of this information, at no cost, please email HR@clarku.edu.

Health FSA Contribution Limit for 2022 Increased to \$2,850

While you're making your benefits decisions, here's some breaking news to consider: The [IRS has announced](#) that employees can put an extra \$100 into their health care flexible spending accounts (health FSAs) next year, raising the annual contribution limit to \$2,850, up from \$2,750. In addition, the maximum carryover amount is increasing to \$570, up from \$550.

Keep Sharing Your Thoughts on Clark's Future

Clark University's strategic framework, still being developed, will lay the groundwork for achieving greater aspirations for the University and simultaneously greater strength and success — and the Strategic Framework Planning Committee wants to know what you think.

We urge you to share your input on the framework's emerging themes, which have been driven by vigorous community input and which are reflected within priority areas for new programs, investments, and partnerships.

To explore these organizing principles in detail, comment on them, and suggest the initiatives and goals you believe will bring them to life, [visit our engagement platform](#). Your ideas are critical to Clark's future success.

Countdown to the Holidays

Clark will be closed for Thanksgiving on Thursday, Nov. 25, and Friday, Nov. 26. In addition, the University will be closed for winter break from Friday, Dec. 24, through Sunday, Jan. 2, 2022. These closures will affect deadlines for payroll and other University operations; we will let you know the changes as soon as we can.

As you may have heard, supply chain issues are causing shortages of everything from toys to holiday dinner staples. We encourage you to start your shopping early — may we suggest the [Clark Campus Store](#)?

'Get Inclusive' Training Reminder

Clark is committed to promoting a campus environment where all students, staff, and faculty may study, work and learn in an environment free from harassment and discrimination. We have partnered with **Get Inclusive** to provide a new online training program covering topics from inclusion to sexual harassment, sexual violence, and bystander intervention; you should have received an email from Get Inclusive at the beginning of October with instructions.

We encourage managers and supervisors to provide time for employees to complete this training during their normal work hours.

Celebrate Our International Students, Faculty, and Staff

Clark will observe [International Education Week](#), Nov. 15-19, with a series of panels, presentations, and social gatherings that celebrate Clark's rich heritage of global engagement. The week's events will include sessions on the culture of international business, global peace, and the importance of international research, among other topics. On Monday, Nov. 15, Clark will welcome Mary Thompson-Jones, professor at the U.S. Naval War College, career diplomat, and author, who will deliver the plenary address, "[Study Abroad: Where to Next?](#)" The question in the title leads to an answer that may surprise you!

And be sure to check out [A Taste of the World Festival](#) — 1:30–4 p.m. on Thursday, Nov. 18, in Tilton Hall — which will offer samples of international cuisine.

Resources and Opportunities

- Questions about Clark's COVID procedures and protocols? Email covid-19-info@clarku.edu
- Specific questions about your testing cadence? Email covid-19-testing@clarku.edu
- [Find previous employee newsletters »](#)
- LinkedIn Learning offers a vast catalog of courses covering technical and professional skills, as well as personal development. [Learn more »](#)
- The University's ombudsperson, Israela Brill-Cass, is an informal, confidential, neutral, and independent resource for staff and faculty who want to discuss any topic without fear of retaliation or judgment. [Learn more and make an appointment »](#)

- Visit [ClarkNow](#) for the latest news from campus, and check out where Clark faculty and staff experts appear [in the media](#).
- Learn about employment opportunities at Clark by visiting the [Job Opportunities](#) page on the [Office of Human Resources](#) website.



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