

News from Human Resources

September 28, 2022



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Classification Study Questionnaire Due Oct. 7; Resources Online

Thank you to everyone who attended the Sept. 14 information session about the University's Classification and Compensation Study. If you were unable to join the session, please feel free to watch the recording on Human Resources' <u>Classification and Compensation Study web</u> <u>page</u>.

This page also includes important information and resources about the Position Description Questionnaire, which all full- and part-time staff members are required to complete **no later than October 7**.

As always, feel free to contact Human Resources if you have questions or concerns.

Tuition Exchange Program Info Session, Oct. 5

Clark University is a member of the <u>Tuition Exchange (TE) Program</u>, which provides the opportunity for dependent children of eligible Clark faculty and staff to receive undergraduate scholarships at other participating TE member institutions. These scholarships are awarded via lottery.

An information session will be held via Zoom on Wednesday, Oct. 5, at 3 p.m.

TE scholarship applications will be available on Friday, Oct. 7, on the <u>HR Resource Materials</u> <u>site</u> (you will need to log in with your Clark credentials). Applications <u>must be submitted via</u> <u>email to Human Resources</u>, with 2023/24 TE Application in the subject line. Applications will be accepted beginning Monday, Oct 10, and must be received by Human Resources no later than Monday, Oct. 31, at noon. The drawing for the lottery will be done on Tuesday, Nov. 1.

Learn more about the TE program and process »

Welcome to Clark

We'd like to extend a warm welcome to our newest colleagues, who joined the Clark community in September.

- Katherine Esparza, Department Administrator and Assistant to the Director; Mosakowski Institute
- Alexis Hackett, Strategic Learning Services Coach; Becker School of Design & Technology
- Jason Jaramillo, Assistant Women's Basketball Coach; Department of Athletics and Recreation
- Mariclare Kanaley, Slate CRM Administrator; Information Technology Services
- Nicholas Mathews, Assistant Director of Behavioral Health; Mosakowski Institute
- Sharon Pederson, Data Eligibility Specialist; School of Professional Studies
- Lindsay Scuoteguazza, Assistant Athletic Trainer; Department of Athletics and Recreation
- Tyler Strange, Assistant Basketball Coach; Department of Athletics and Recreation

Celebration of Life for Robert Deam Tobin

Please join us on **Thursday, Oct. 6**, at 4:30 p.m. in Tilton Hall to celebrate the life of Professor Robert Deam Tobin, who passed away in August. We will honor, reflect, and share our favorite memories of a wonderful professor, scholar, and friend.

Read more on ClarkNow »

Memorial contributions can be made to the <u>Robert Tobin Scholarship Fund</u>.

TONIGHT: Geller Jazz Nightclub

Come join the Visual and Performing Arts Department for the <u>Geller Jazz Nightclub</u> tomorrow, Sept. 28, at 7 p.m. in the Grind (Higgins University Center lower level), featuring acclaimed saxophonist Jacques Schwartz-Bart and his all-star Quintet for an evening of Afro Caribbean futuristic jazz. This event is free and open to the public.

Latine/Latinx Heritage Month Celebration Continues

Clark's celebration of <u>Latine/Latinx Heritage Month</u> continues with Latin dance classes, Fridays at 7 p.m. in the Higgins Atrium in Dana Commons; the classes will be led by Kristian Santos, dance instructor for Clark's <u>Salsa Encendida</u> and <u>Tumbao Latin Dance</u>, a local studio. Spaces are limited, so <u>please RSVP online</u>.

Coming up on Friday, Sept. 30: **Bachata**, a style originating in the Dominican Republic and danced to bachata music, a fusion of southwestern European influences, mainly Spanish guitar music, with indigenous Taino and sub-Saharan African musical elements, representative

of the cultural diversity of the Dominican population. will lead step-by-step beginner Latin dance classes every Friday throughout the month.

BJ's Membership Discount for Clark Employees

BJ's Wholesale Club has partnered with Clark to offer employees of the University special membership options and pricing.

If you are interested in this promotional offer, or are an existing BJ's member, please <u>review</u> <u>the flyer and membership form</u> for more details. This offer expires on Oct. 7.

All applications and payments must be sent directly to our BJ's representative, Kim Sbronga, whose address and contact information can be found on the membership application).

Retirement Learning Opportunities

TIAA and Fidelity offer live webinars each month to help you with your financial goals. You do not need to be enrolled with either company to access the webinars, which also are available for viewing on demand.

ΤΙΑΑ

<u>Register here for access</u> to the webinars and other resources. If you are not enrolled in a TIAA retirement account, you may register for guest access. October webinar topics include understanding health savings accounts, turning retirement savings into a paycheck" for life, making your money work for you, creating a retirement income plan, and planning for Social Security.

Also, please note that the TIAA virtual counseling sessions, which were available on Friday, October 14th, have now been moved to Monday, October 31st. To secure an individual counseling session please call the TIAA Scheduling Assistant at 1-800-732-8353.

Fidelity

<u>Visit the Fidelity Learning Center</u> to find live and on-demand webinars and other resources. August webinars will cover protecting your investment portfolio in these uncertain political times, having conversations with your family about money, reenergizing your money goals, building your trade strategy, and advocating for what you're worth in today's workplace.

Employee Resources

- Find previous employee newsletters »
- Check out the <u>Campus Events Calendar</u> to see what's happening at Clark
- LinkedIn Learning offers a vast catalog of courses covering technical and professional skills, as well as personal development. <u>Learn more »</u>
- The University's ombudsperson, Israela Brill-Cass, is an informal, confidential, neutral, and independent resource for staff and faculty who want to discuss any topic without fear of retaliation or judgment. Learn more and make an appointment »
- Clark's Employee Assistance Program provides confidential, free assessments and referral services for legal and financial consultations, child care, crisis support, mental health treatment, lifestyle coaching, substance abuse treatment, and more. Visit <u>New</u> <u>Directions Behavioral Health</u>; our company code is "Clark University."

Learn about employment opportunities at Clark by visiting the <u>Job Opportunities</u> page on the <u>Office of Human Resources</u> website.



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