

CLARK UNIVERSITY
OFFICE OF RESIDENTIAL LIFE AND HOUSING
2019 – 2020 UNDERGRADUATE HOUSING CONTRACT

As an academic community, Clark University provides a residential atmosphere where study and learning can take place along with recreation, relaxation and social development. This atmosphere is dependent upon the willingness of all individuals to behave in such a way that personal freedom and responsibility co-exist.

The student agrees to abide by all rules and regulations pertaining to Clark housing as outlined in the Undergraduate Student Handbook and in this document. Students do not need to submit a signed copy of this form; the act of submitting an online undergraduate housing application of any type with Clark University sign on credentials indicates acceptance of the terms of the Housing Contract.

PLEASE NOTE THE FOLLOWING:

- This contract is a financially binding commitment to a space in University housing for the **entire** 2019-2020 academic year, or for such time as the student is enrolled.
- Housing Charges for the full 2019-2020 Academic Year are below:

Room Style	2019-2020 Room Rate	2019-2020 Full Meal Plan	2019-2020 Total Housing and Meal Plan
Traditional Triple Spaces	\$4,970	\$3,880*	\$8,850
Traditional Double Spaces	\$5,600	\$3,880*	\$9,480
Traditional Single Spaces	\$7,600	\$3,880*	\$11,480
Suite Double Spaces	\$5,900	\$3,880*	\$9,780
Suite Single Spaces	\$7,960	\$3,880*	\$11,840
House Apartment Double Spaces	\$6,200	*	\$6,200
House Apartment Single Spaces	\$8,550	*	\$8,550
Blackstone Double Spaces	\$6,450	*	\$6,450
Blackstone Single Spaces	\$8,950	*	\$8,950

* Meal Plan price reflects one of the “full meal plans”. Students in apartment-style housing can add optional meal plans but are not required to enroll.

- Students living in “Traditional Lifestyle” or “Suite Lifestyle” housing are **required to be on a full meal plan**. Students who live in “Apartment Lifestyle” housing (where they have access to kitchen facilities shared only by a small population of students) may choose from any undergraduate meal plan or choose to not have any version of a meal plan.
- Students who change from “Traditional Lifestyle” or “Suite Lifestyle” housing to “Apartment Style” after the first four weeks of the semester will be required to keep their full meal plan for the remainder of the semester.

- Meal plan changes are permitted during the first two weeks of the semester, ONLY. To remove a meal plan, you must email RLH within the first two weeks of the semester. Meal plans may be added at any time.
- Students are required to live on campus for four (4) semesters. Students who reach junior status or complete their four semester requirement mid-year remain bound to the contract as it is a full year agreement.
- Students may be eligible to cancel or suspend their Housing Contracts for the following reasons for the fees indicated below.
 - **Without charge:**
 1. Completion of degree requirements at mid-year.
 2. Official withdrawal from or taking an official “Leave of Absence” from the University mid-semester or mid-year. *Student remains bound to contract should they return before the end of the academic year.*
 3. Notification to the RLH Office BEFORE being issued a Lottery Number or being assigned to a room through same-room selection that they do not wish to participate in the Housing Selection process.
 4. Incoming students who apply for housing and decide not to attend Clark (Note that tuition deposits are forfeited, but no additional fees are imposed).
 - **For a \$100 Fee:**
 1. Elect not to select a room at Housing Lottery after receiving a Lottery Number, but before selecting a room.
 - **For a \$300 Fee:**
 1. Attend a Clark University approved “study abroad” program for the Fall Semester AFTER selecting a space at Lottery. Student remains bound to contract should they return before the end of the academic year.
 - **For a \$1,500 Fee:**
 1. Being granted a release from the housing contract or residency requirement for any other reason not outlined above.
- Students who transition to part-time status or to the School of Professional Studies must request permission to live in campus housing by emailing the Director of Residential Life & Housing. They will otherwise be removed from housing upon transition to part-time status.
- Students who withdraw or take a leave of absence from the University, including those who Study Abroad, and then subsequently reverse their decision or return from leave within the contractual period remain bound to the conditions of the Housing Contract, and are subject to additional fees (see above).
- In order for your room assignment to be guaranteed, students must demonstrate clear intent and ability to return by August 1, 2019. Determination of intent and ability is determined by the University, which considers factors such as payment of student account, registration for classes, completion of required forms, and active communication with University Officials including Student Accounts Counselors, Dean of Students Office, etc.
- Prior to moving onto campus, a student’s financial obligations to the University must be satisfied. If financial obligations are delinquent, the University maintains the right to remove the student from their housing assignment.

- If a student is required to move out of housing for disciplinary sanctions, room charges **will not be refunded.**

GENERAL TERMS AND CONDITIONS:

1. The occupancy period will begin at 9:00AM on August 25, 2019 for returning students, at 9:00AM on August 22, 2019 for first year and transfer students.

- The residence halls/houses will close at 12:00PM on December 18, 2019 for Winter Break.
- The halls open for the Spring 2020 semester at 9:00AM on Sunday, January 12, 2020.
- The halls close at 12:00PM on May 6, 2020. Graduating seniors are allowed to remain in residence until 12PM on May 18, 2020.
- University housing remains open during October, Thanksgiving and March break periods. Clark housing is **CLOSED** during the winter and summer break periods.

2. Winter and summer break housing may be available for an additional cost. Any student living in campus housing who wants to remain on campus for any part of the winter break will be charged a fee of \$500- this charge will not be pro-rated. Students may extend the standard residency period by up to 72 hours for a fixed daily rate set depending on date requested.

Date Request Submitted	Daily cost for Extension
Submission deadline for late stay or early arrival request	\$30 per day
After the submission deadline for late stay or early arrival request	\$50+ Fee
Students who arrive on campus unannounced requesting their key	\$200 Fee
Students found in the halls without permission	\$300 Fee

- Students who request an extension and then cancel that request must do so more than 1 week prior to opening/closing to avoid being charged the requested fee.
- No refund will be issued for students who cancel their request less than 1 week in advance.
- Students arriving early or staying late should understand that food and other services will not be available during their extended stay.
- Students with a permanent address of over 500 miles away may have 1 day waived for extension requests.
- In the event of severe weather RLH may adjust opening and/or closing dates as is determined necessary.

3. Room Changes:

- RLH has a 2-week room freeze at the beginning of each semester- no room changes will be permitted during that time. In the fall, room changes will be permitted through early November, and in the spring they will be permitted until early March. The RLH website advertises the exact dates that room changes will be accepted.
- If students change room type, they will be charged or refunded the difference for staying in that space.
- All students living in University housing with a vacancy must have the room move-in ready for potential new occupants at any given time.
- The Office of Residential Life and Housing maintains the responsibility to provide a safe living environment for all on campus residents. This includes but is not limited to transitions in housing assignments when appropriate and available.

- Students may not deny someone from moving into your vacancy.
- Students found double occupying a room will be put through the student conduct process and subsequently fined.

4. The University and the RLH Office are not in any way liable for the loss of, theft of, or damage to any property belonging to residents. Students are advised to purchase a personal insurance policy if belongings are not covered under family insurance (i.e. renter's insurance).

5. The University and the RLH Office disclaim any liability for failure to perform any of their contractual obligations resulting from, but not limited to: any governmental order or regulation; an act of God; an act of war; a riot; or any other cause beyond their control.

6. The University reserves the right to make reasonable modifications to this contract to insure safety or protection of property, provided reasonable advance notice is given

This contract shall be governed, construed, and interpreted in accordance with the laws of the Commonwealth of Massachusetts. This contract, and any rider attached hereto, constitutes the complete and final contract between the student and the University for a space in University housing. Accepting a key or submitting an Undergraduate Housing Application indicates that I have read and agree to abide by the terms, conditions and regulations of the Clark University Residential Life and Housing Contract.