Dear Clark Families,

Welcome to the Clark community! This is undoubtedly an exciting time for you, and we are eager to work with you to help your student thrive here. This guide will familiarize you with Clark and the resources available.

Your student has embarked on a meaningful, life-changing transition. For many, this is their first time away from home. They will need to handle college-level academic work, make new friends, deal with finances, and respond to numerous other issues associated with building independent lives.

All of these components comprise the Clark educational experience. We don’t divide your student’s life here into academic and cocurricular zones; instead, we are committed to meeting the needs of each student in their entirety. We recognize that every student has their own history, talents, and motivations, and our academic and student affairs staff members work together to help all students capitalize on their strengths and challenge themselves to grow. We also encourage our students to be forthcoming about their needs and take advantage of the support services available on campus, all of which are outlined in this handbook.

Your student is attending Clark at a time like no other. The past year and a half has changed our lives in countless ways, and we’ve gone to extraordinary lengths to create a campus environment that is safe and healthy for all who live, learn, and work at Clark. This year, the transition will be a new and delicate experience, and we are prepared to support them — from the first moments they step foot on campus, through orientation and the Navigator program, and as they dig into their coursework and cocurricular activities.

The information in this handbook will give you a sense of how the Clark faculty, administration, and staff sustain a challenging and supportive environment that allows each of our students to develop and succeed, intellectually and personally. We also hope this handbook will clarify for you how we can work together to ensure your student makes the most of the truly extraordinary learning opportunities and resources that Clark offers.

Again, welcome to the Clark community. We are excited to get to know your student, and you, throughout their Clark career.

Sincerely,

BETSY HUANG
Associate Provost and
Dean of the College

DONNA CURRY
Interim Associate Provost
and Dean of Students
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GENERAL ADVICE FOR FAMILIES

Sending a student off to college is a major milestone, often accompanied by a variety of feelings — including pride, excitement, anxiety, and trepidation. Letting go is rarely easy, and it can be hard to adjust to having a student away from home. However, it is important to remember two things: most students do make the adjustment to college life — and to life at Clark, in particular — quite successfully, and one of the major aims of the college experience is for young people to develop the capacities of self-responsibility and independent action.

In the first few days and weeks, it is not uncommon for a student who encounters a challenge to turn to the major source of support they have always had: you. You may get a phone call from a student complaining about a roommate who is “impossible to live with” or a course that has an “unreasonably heavy workload.” As families, it is natural to want to fix the problem. If this happens, we recommend the following actions:

• Talk about the situation with your student and explore possible solutions to the problem.
• Ask if they have taken advantage of campus resources, such as a faculty, the LEEP Student Success Network, their peer mentor, resident adviser, or a dean in the Dean of Students Office.
• Look through the list of offices and services in this handbook to help your student identify the best place to look for help on campus. Remember, though, it is always best to allow your student to work through their issues rather than attempting to do it for them.

As the semester unfolds, most students will encounter other stressful junctures. They may feel especially anxious around midterm exams, the deadlines for and return of their first research papers, or the start of the reading period and final examinations. Figuring out how to handle these stresses on their own is a major developmental step for students and is essential to their growth. Encouraging them to deal with disappointments and frustrations themselves enables our students to mature in ways that will benefit them for the rest of their lives.

In general, the best way to help your student adjust to college life is to offer your love, support, understanding, and encouragement. It is also important to remind your student to get enough sleep, physical exercise, and nourishment to be able to do their best work.

We are confident that, over the next several months and years, you — and we — will experience the gratification that comes from watching your student demonstrate a continued capacity to learn and growing ability to act independently; to make choices wisely, learn from mistakes, and accept increasing levels of responsibility.

The next several weeks will go by quickly; so will the next four years. Try to relax — from time to time — and enjoy them!
COMMUNICATION AND CONFIDENTIALITY

The Family Educational Rights and Privacy Act of 1974 (FERPA), more commonly known as the Buckley Amendment, is a federal regulation designed to protect the privacy of students, and restricts the dissemination of information within the educational record without the student’s explicit consent. FERPA does, however, permit universities to disclose directory information, as appropriate, without a student’s consent. For more information on the FERPA regulation and Clark’s policy on directory information, please visit clarku.edu/offices/registrar/ferpa.

In accordance with FERPA, the Registrar’s Office emails all students instructions on how to provide a FERPA authorization online via their CU Web accounts. During their time at Clark, we defer to students’ wishes and disclose specific information about their education record only to those person(s) whom the student specifically authorized. In certain circumstances, Clark University may disclose to parents, who claim the student as a dependent for tax purposes, other information concerning the student’s cocurricular behavior. Please be advised that students do retain the right to appeal a decision to disclose the information described above, either by challenging a parental claim of dependency or by making a compelling case that disclosure to parents would be detrimental to the student’s well-being.

In addition to the requirements of FERPA, our relationship with our students is based on the assumption that they are in the process of becoming young adults and should be offered guidance, trust, and respect, and be allowed to make mistakes — learning and growing from both successes and failures.

Families who have been accustomed to receiving regular, detailed reports about their students from their elementary and secondary schools may find it difficult to adjust to not receiving such reports from their college. We urge students to communicate directly and honestly with their families; we also encourage families to ask students directly about how things are going, and to offer support and understanding. Feel free to contact the offices listed in this guide if there are questions about general policies, procedures, or resources concerning your student’s education and well-being.

We also hope you will understand that, except in rare emergencies, we will seek a student’s permission before discussing specific academic, social, or personal matters involving them. We appreciate families’ concerns and take them very seriously. However, we also believe it is essential for our students to learn how to articulate their own needs and to resolve problems directly with the appropriate individuals, using the many resources that are available at Clark.

ACADEMICS AT CLARK

Clark University’s mission is to educate students to be imaginative and contributing citizens of the world and to advance the frontiers of knowledge and understanding through rigorous scholarship and creative effort.

The intellectual and personal growth of students is enhanced by a wide variety of educational programs and cocurricular activities. We believe that intellectual growth must be accompanied by the development of values, the cultivation of responsible independence, and the appreciation of a range of perspectives.
Clark's academic community has long been distinguished by the pursuit of scientific inquiry and humanistic studies, enlivened by a concern for significant social issues. Clark is dedicated to being a dynamic community of learners; the University maintains a national and international presence, attracting high-caliber students and faculty from around the world. As a university located in the second-largest city in New England, Clark also strives to address the needs and opportunities of contemporary urban life.

Clark's intimate academic setting and long tradition of “elbow teaching” — close working relationships between students and faculty — provide many opportunities for students to pursue knowledge through active participation. High expectations, as well as easy access to our scholar-teacher faculty, encourage students to become autonomous learners.

STUDENT LIFE

While academics are at the heart of the Clark undergraduate experience, the University's commitment to broad-based liberal learning extends beyond the classroom. Throughout their college experience, students will grow and change, develop new skills, learn more about themselves, create lifelong friends, and experience a series of emotions and life events. Student life at Clark is intentionally created and developed to support students through these experiences and prepare them for life after graduation. Students are encouraged to go to activities, engage with people whose ideas are different from their own, and contemplate the impact they want to make in the world.

Participation in cocurricular activities is associated with positive academic performance and contributes to students’ overall satisfaction with college. At Clark, students are encouraged to get involved in cocurricular activities to further their personal growth and development, and take advantage of all the campus, and Worcester, has to offer.

Clark offers more than 130 different student-led organizations, ranging from student government and the weekly newspaper to the campus radio station: from the Outing Club and Clark Eco-Reps to acapella groups, dance ensembles, and film societies. Students are urged to volunteer in the community, such as mentoring or providing after-school tutoring to children in our Main South neighborhood. Becoming involved with a student organization, athletic team, or community service group helps students meet others who share common interests, and learn from people whose interests are different from their own — all part of the diverse Clark experience. Connecting to the larger campus community also eases the transition to college. We remind students that their coursework must be their top priority; however, if they manage their time carefully, they can take part in an enriching cocurricular life and still excel academically.

Clark University Student Affairs provides numerous resources to support students in their mental health and wellness, belonging and engagement, care, and community living.
THE ACADEMIC PROGRAM

Clark is a small research university that values liberal education. We aspire to catalyze in our students a love of learning, a respect for inquiry and imagination, and a spirit of engagement with the world in all its diversity and complexity. At Clark, a student’s pursuit of liberal education is understood as a developmental and socially situated process that engages students actively in the discovery and creation of knowledge. Clark graduates will be liberally educated people who possess and can demonstrate the following five characteristics:

1. **Knowledge of the Natural World and Human Cultures and Societies**, including foundational disciplinary knowledge and the ability to employ different ways of knowing the world in its many dimensions. The acquisition of this knowledge will be focused by rigorous engagement with big questions, both contemporary and enduring.

2. **Intellectual and Practical Skills**, including inquiry and analysis, the generation and evaluation of evidence and argument, critical and creative thinking, written and oral communication, quantitative literacy, information literacy, teamwork, and problem-solving. These skills will be practiced extensively, across the curriculum, in the context of progressively more challenging problems, projects, and standards for performance.

3. **Personal and Social Responsibility**, including ethical reasoning and action, the intercultural understanding and competence to participate in a global society, civic knowledge and engagement locally as well as globally, and the lifelong habits of critical self-reflection and learning. These abilities will be anchored through active involvement with diverse communities and real-world challenges, taking particular advantage of Clark’s urban location and global connections.

4. **Ability to Integrate Knowledge and Skills**, including synthesis and advanced accomplishment across general and specialized studies, bridging disciplinary and interdisciplinary thinking, and connecting the classroom and the world. This will be experienced through progressively more advanced knowledge creation, contextual reasoning, and the construction of shared meaning and opportunities for reflection.

5. **Capacities of Effective Practice**, including creativity and imagination, self-directedness, resilience and persistence, and the abilities to collaborate with others across differences and to manage complexity and uncertainty. These will be demonstrated by application of knowledge and skills to issues of consequence and by emerging membership in larger communities of scholarship or practice.

Clark’s curricular framework has three required foundational elements — a First-Year Intensive course, the completion of the Program of Liberal Studies (described on page 8), and a major, culminating with an integrative capstone course or project that demonstrates a student’s achievement of the five learning goals. Clark’s distinctive approach to undergraduate education provides a structure and guidance for learning while giving students considerable freedom to choose specific courses and pursue fields according to their interests.
PROGRAM OF LIBERAL STUDIES

The Program of Liberal Studies (PLS) helps students understand the world in diverse ways and make vital connections across subjects. PLS courses constitute their general course requirements over multiple perspectives.

The Program of Liberal Studies has two components:

Critical thinking courses: While every course in the University involves work in critical thinking, two types of courses place special emphasis on the cultivation of these skills. Students take one course in each of these areas:

- **Verbal Expression (VE)** courses emphasize the relationship between writing and critical thinking within a particular discipline.
- **Formal Analysis (FA)** courses include a formal, symbolic language as appropriate for a specific discipline, rules of logic for that language, and the use of that language for modeling the subject matter of the discipline.

Perspective courses: Perspective courses offer breadth and introduce students to the different ways in which various disciplines or fields define thinking, learning, and knowing. Students must successfully complete one course in each of the following six perspective categories, with each course taken in a different academic department:

- **Aesthetic Perspective (AP)** courses emphasize artistic expression and the perception, analysis, and evaluation of aesthetic form. These courses are designed to enhance students’ appreciation and understanding of the arts.
- **Global Comparative Perspective (GP)** courses introduce students to comparative analysis by exploring the cultural, political, or economic aspects of human diversity around the world. They provide students with tools for analyzing human experience by examining similarities and differences in a global or international context.
- **Historical Perspective (HP)** courses develop a student’s capacity to understand the contemporary world in the larger framework of tradition and history. Courses focus on the problems of interpreting the past and can also deal with the relationship between past and present. All courses are broad in scope and introduce students to the ways in which scholars think critically about the past, present, and future.
- **Language and Culture Perspective (LP)** courses foster the study of language as an expression of culture. Some students elect to complete this requirement by taking two semesters of American Sign Language. On occasion there is an opportunity to complete this perspective with an English language course.
- **Natural Scientific Perspective (SP)** courses teach the principal methods and results of the study of the natural world and focus on the knowledge and theoretical bases of science. They also include laboratories or similar components to introduce students to the observation of natural phenomena and the nature of scientific study.
- **Values Perspective (VP)** courses examine the moral dimension of human life as reflected in personal behavior, institutional structures, and public policy in local and global communities. Courses taught from the values perspective focus not only on the systematic formulation and analysis of moral and ethical claims, but also on how moral decisions affect both the individual and society.
FIRST-YEAR INTENSIVE COURSES
First-Year Intensive (FYI) courses are stimulating and challenging courses designed specifically for first-year students. The majority of FYI courses focus in-depth on a specific topic, but students may also enroll in a special section of an introductory course or one that focuses on a particular research project. Each FYI course fulfills one of Clark’s Program of Liberal Studies requirements.

These courses, which all first-year students must complete, are designed to assist the transition to college by providing students with opportunities for frequent feedback and academically focused peer integration. These courses are rich in intellectual content and emphasize the development of students’ communication and analytical skills. The faculty member who teaches their FYI course will usually serve as a student’s academic adviser until they declare a major.

CLARK NAVIGATOR
All first-year students participate in the Clark Navigator, a program designed to help students transition to academic and campus life at Clark. Through Clark Navigator activities, students are introduced to the fully array of campus facilities, academic resources, social and cocurricular life, and events and opportunities in the Worcester community. Beginning at Orientation and throughout the fall semester, first-year students will meet regularly with their Navigator group. They are paired with a peer mentor, an upper class student dedicated to steering students through the calm and storm of their first semester, and will learn more about themselves and how they interact and experience the Clark community.

SELECTING A MAJOR
Clark currently offers 36 majors, 35 minors, 12 interdisciplinary concentrations, and 18 accelerated bachelor’s/master’s degree programs. Students have until the end of the second semester of their sophomore year to declare their major. They may also choose to pursue, in addition to their major, a minor or an interdisciplinary concentration to gain depth in an area of interest.

We encourage students to explore a variety of possible majors before choosing one. Many students discover they are fascinated by a field they never studied, or even knew existed, before they got to college. We are convinced that the most important consideration in selecting a major is for students to find a subject about which they are truly passionate. Academic advisers offer guidance in choosing a major, and the staffs of the Academic Advising Office and LEEP Student Success Network also are available to help students think through various options.

While families, understandably, hope their students will choose majors that will help them secure good jobs upon graduation, employers regularly emphasize to us that they do not seek students trained in a particular area. Instead, they look for broadly educated individuals who can think critically, learn quickly, and adapt to change. We urge you to allow your student to decide on a major without feeling unduly pressured to pick something you believe will be “useful” or “practical.”

It is important to note that even the most competitive postbaccalaureate professional programs look very favorably upon applicants who have majored in a wide variety of disciplines. For example, in recent years, a Clark physics major was admitted to several of the most prestigious law schools in the United States, and an English major was admitted to a number of fine medical schools (after making sure to take the appropriate science courses as electives). Students are most successful
doing what they love; this success is the key to a rich future — their chosen major is often less important. So, while economics and management can be excellent majors, students majoring in quite different fields can graduate well-prepared to pursue careers in business or go on to graduate school in management.

ACCELERATED B.A./MASTERS DEGREE PROGRAM
Clark offers almost 20 programs that allow students to complete the requirements for both bachelor’s and master’s degrees in an accelerated, five-year period. These programs are listed in the Program of Study section of the Clark Catalog under the heading Accelerated Degree. Students apply to the Accelerated B.A./Master’s Degree Program in their junior year, and begin taking graduate-level courses during their senior year. These graduate courses provide academic credit toward the competition of the bachelor’s degree and fulfill some of the course requirements of the graduate degree. Eligible students are admitted to the graduate program of their choice upon receipt of their bachelor’s degree, and complete the course requirements for the master’s degree in the fifth year of study.

For additional information regarding the Accelerated B.A./Master’s Degree Program, including qualifications and deadline requirements, your student can contact the Graduate Admissions Office at gradadmissions@clarku.edu or 508-793-7373, or visit clarku.edu/accelerated.

ACADEMIC POLICIES AND REGULATIONS
The academic policies and regulations are reviewed and published in the University’s academic catalog each June and cover topics such as grading details and options, registration, academic standing, and registration policies. The 2021–22 academic catalog is available at catalog.clarku.edu.

DISCRIMINATION AND HARASSMENT
It is the policy of Clark University that all students, faculty, and staff should enjoy an environment free of discrimination and harassment and shall have equal opportunity in the education, employment, and services of the University. This policy refers to, but is not limited to, harassment and/or discrimination in the following areas: age, race, color, national origin, religion, gender, gender identity, gender expression, sex, sexual orientation, marital status, handicap, and veteran status.

Students who have concerns regarding harassment or discrimination are urged to bring them to the attention of the Director of Human Resources/Affirmative Action (HR/AA). Students may choose to have issues involving student-to-student concerns addressed by staff in the Dean of Students, who will consult with the Director of HR/AA as appropriate.

BIAS INCIDENTS
Clark University values diversity, inclusion, and an environment free from biased or discriminatory behavior. The University embraces diversity of all kinds and is committed to providing a safe, respectful, and equitable educational and work environment free of harassment and intimidation for all members of the Clark community. Further, the University is committed to identifying and implementing anti-racist policies, procedures, and training with all members of the Clark community as part of its ongoing commitment to advance its mission with regards to equity and
inclusion. Students are encouraged to report incidents of bias to clarku.edu/offices/campus-safety-and-security/bias-incident-reporting.

**TITLE IX**
Clark University commits itself to providing a campus environment where all students are safe from sexual violence, sexual harassment, and gender (identity or expression) discrimination. Clark believes in the power of a strong community, and it is stronger when all students are engaged in relationships based on mutual care and respect. Both in intimate and platonic settings, Clark expects its community members to practice open communication and effective consent. The Title IX Office develops, enforces, and processes the Title IX Policy at Clark University.

**CAMPUS RESOURCES**
Clark offers numerous resources to support students on campus. This section provides an overview of dozens of offices students may use throughout their undergraduate career. Resources are divided into five categories, and are listed alphabetically in each:

- Student Life Resources
- Support Resources
- Important Offices and Programs
- Clark University Online

**STUDENT LIFE**

**ATHLETICS AND RECREATION**
The Department of Athletics and Recreation provides students, faculty, and staff an opportunity to gain a sense of physical well-being through various forms of activity. Because everyone has a different approach to achieving their own level of personal fitness, Clark Athletics offers both individual and team activities, at varying levels of competition, in three structured forms of recreation: intercollegiate athletics, intramurals, and the wellness program.

*Intercollegiate Athletics*
Clark’s 17 intercollegiate varsity teams compete in National Collegiate Athletic Association (NCAA) Division III. Locally, Clark competes in the New England Women’s and Men’s Athletic Conference (NEWMAC), which also includes Babson College, Emerson College, Massachusetts Institute of Technology, Mount Holyoke College, Smith College, Springfield College, United States Coastguard Academy, Wellesley College, Wheaton College, and Worcester Polytechnic Institute. Men’s varsity sports are baseball, basketball, cross country, lacrosse, soccer, swimming and diving, and tennis. Women’s varsity sports are basketball, cross country, field hockey, lacrosse, rowing, soccer, softball, swimming and diving, tennis, and volleyball.

*Intramural Athletics*
Clark’s intramural program gives eligible students the chance to participate in organized physical activities without the demands of varsity intercollegiate athletics — but with the
same enjoyment and achievement. Clark staff or students supervise all activities. Leagues and tournaments are structured in a variety of ways, such as by level of competition or gender. Activities, which range from one-day tournaments to league play, include fall and winter soccer, flag football, volleyball, basketball, softball, floor hockey, whiffle ball, squash, and racquetball.

**Wellness Activities**
Each semester, Clark offers voluntary wellness activities to the entire Clark community. While some activities are free, others include a fee; there is no credit for participation. Wellness classes and activities often include step aerobics, ballroom dancing, jazz dance, yoga, first aid, CPR, tai chi, cardio-kickboxing, and Pilates.

**CAMPUS MINISTRIES AND RELIGIOUS ORGANIZATIONS**
Members of the clergy and counselors provide spiritual guidance to students. They also support student religious organizations that sponsor discussions and other activities encouraging the exchange of fellowship and ideas. Organized religious and cultural groups on campus include the Newman Association (a Catholic student association), Hillel (Jewish Student Coalition; 508-793-7296), Muslim Cultural Society, Worcester Collegiate Christian Network, Campus Christian Ministries, and Unitarian Universalists.

**CLARK COLLECTIVE**
The Clark Collective facilitates events and activities where Clark student small business owners can sell their products and services. Currently, the Clark Collective hosts pop-ups in Red Square. Tables and social media marketing are provided!

**ClarkRIDE**
ClarkRIDE, formerly known as the Clark University Student Safety Escort Service, provides transportation for students to and from off-campus housing within the Main South neighborhood and the Clark campus area only. To get to commercial destinations, please use the Clark Shuttle.

**CLARK SHUTTLE**
Clark Shuttle, provides transportation between Clark’s main campus and the Becker School of Design & Technology classrooms at 80 Williams Street and 61 Sever Street. It also makes stops at various stores and commercial locations during weekday evenings, and at popular Worcester destinations on the weekends, including Shrewsbury Street, the Worcester Common, the Canal District, and more.

**COMMUNITY ENGAGEMENT AND VOLUNTEERING**
*Shaich Family Alumni and Student Engagement Center, room 209B*
The Community Engagement and Volunteering Center — part of the University’s LEEP Student Success Network — supports Clark’s academic mission by connecting students with local organizations for academic and cocurricular experiences. Some students volunteer on an ongoing basis, supporting the work of local organizations, while others embrace advocacy, raising awareness about causes ranging from health care to social justice. Often, community engagement is woven into the Clark academic experience through course-based projects, internships, or collaborative research.
DIining Services
Clark University takes pride in offering its students excellent dining choices. Food service options located in the Higgins University Center and Academic Commons are open every day during the academic year, from early morning until late at night. Different meal plans are available to satisfy all dietary needs, personal tastes, and individual schedules. Clark Dining Services can accommodate most allergies and restrictions; students should contact the Dining Services General Manager at x7158 to discuss any special needs or concerns. Please visit clarku.edu/life-at-clark/dining-on-campus for the most up-to-date information regarding daily menus, hours of operation, nutritional information, contact information, and special events. Students living in Traditional and Suite Lifestyle Housing are required to enroll in a meal plan, and may choose from the All Access, 15, 12, and 10 meal options. A “plus” option may be added to any one of these plans, which will allow a late-night meal swap and $25 additional dining dollars. Apartment Lifestyle Housing includes the 5 Meal Plan by default, but students may upgrade to a larger plan; sophomores, juniors, and seniors living in Apartment Lifestyle Housing may opt out of the meal plan requirement. Graduate students may purchase the graduate meal plan in blocks of 10 meals.

Students may change their meal plan choices within the first two weeks of each semester. Find a complete list of meal plan options at clarkdining.sodexomyway.com. The dining website has the most up-to-date information regarding daily menus, hours, contact information, and special events.

International Center
The International Center at Corner House supports anyone who identifies as an international student or who has a connection to a country or culture outside of the U.S. The International Center comprises three different departments located in Corner House: the American Language and Culture Institute (ALCI), International Programs, and the International Students and Scholars Office (ISSO).

While each office has its own specialization, everyone who works in the International Center is committed to supporting the needs of the international community at Clark and enhancing the international student experience. IC programs help students connect with others across campus, create spaces where students can safely ask questions, and support students’ linguistic needs and cultural adjustment.

The American Language and Culture Institute (ALCI) provides academic support to students for whom English is not their first language and who are interested in further developing their English skills. The International Student and Scholars Office (ISSO) serves the needs of international students, researchers, and faculty through immigration advising and document processing.

Lockout Assistants
On-campus students who are locked out of their rooms and cannot find a roommate, suitemate, or on-duty resident adviser can call a Lockout Assistant for help. Lockout Assistants are available seven days a week, 9 a.m. to 9 p.m., by calling 508-735-2413. From 9 p.m. to 1 a.m., the Resident Adviser on duty can help students who are locked out; University Police will respond between 1 and 9 a.m.
MAIL SERVICES

Higgins University Center, second floor

Student mailboxes are located on the second floor of the Higgins University Center. The mailroom staff distributes all U.S. Postal Service and campus mail and delivers mail to most campus departments daily.

Any mail for students should be addressed as follows:

Student name
Campus box number
Clark University
950 Main St.
Worcester, MA 01610

Students living in Clark-owned housing must use their box number for all mail correspondence as the USPS will not deliver to residence halls or houses. Graduate students have window service mailboxes, which means they show their Clark ID at the mailroom window to pick up their mail.

Packages may be picked up at the mailroom window. Students will be notified via email that a package has arrived, and should wait a few hours after receiving the email to pick up packages. Students must show a valid Clark ID to pick up packages.

Any student expecting a package that for some reason is not found in the second-floor mailroom should go to the main mailroom in the basement of the University Center and speak to a full-time employee. During the first few weeks of the semester, the mailroom is extremely busy, so please plan on longer wait times after receiving emails and longer lines at the window.

Please be aware that students’ campus boxes are not post office boxes. All FedEx, UPS, DHL, and Laser Ship packages sent to Clark students are signed for by mailroom staff, so it is imperative that they be addressed with the correct campus box number.

Students may also send FedEx, UPS and USPS packages, with prepaid labels, using the collection boxes located in the vestibule by the main entrance of the University Center. Packages that do not fit in these boxes can be brought to the mailroom in the basement. Please note that the second-floor mailroom will not accept outgoing packages.

MULTICULTURAL AND FIRST GENERATION STUDENT SUPPORT

Dana Commons

Multicultural and First Generation Student Support (MFGSS) assists students of ALANA (African-, Latinx-, Asian/Desi-, Native/Indigenous-American), Pacific Islander, and multiracial descent, members of the LGBTQIA+ community, and first-generation college students in the development and implementation of their academic, leadership, and career goals. MFGSS empowers students holistically by providing access to cultural capital and resources to communities that have been systematically and historically underserved.

Through mentoring, training, and providing community spaces, MFGSS helps students find their voice and actualize their potential. Support services include the ACE (Advancing Clark Excellence) Summer Institute, Connections@Clark, one-on-one advising, affinity groups, and student success workshops. Through these programs and initiatives, MFGSS works to develop socially conscious, empowered leaders who embody Clark’s motto: “Challenge Convention. Change Our World.”
RESIDENTIAL LIFE AND HOUSING
Higgins University Center, third floor
The Residential Life and Housing office (RLH) supports students’ residential needs and supervises the staff who live in residence halls and houses — the people who offer personal and resource support, create programs, and work to provide a safe and enjoyable living atmosphere. Additionally, RLH coordinates room assignments for on-campus housing, room changes, and the spring housing lottery.

STUDENT LEADERSHIP AND PROGRAMMING
Higgins University Center, third floor
The Office of Student Leadership and Programming weaves a positive cocurricular experience into the fabric of students’ lives outside of the classroom. The office works closely with undergraduate student clubs and organizations to plan, implement, and promote a vibrant, engaging, and exciting calendar of events throughout the academic year.

Office staff can provide information about upcoming events; Undergraduate Student Council and funding opportunities; membership and involvement in Clark’s 130+ student organizations; and leadership development programs. The office also coordinates orientation and various pre-orientation programs.

STUDENT ORGANIZATIONS
Clark University offers multiple ways for students to connect and be involved. Clark hosts more than 130 undergraduate and graduate clubs in a range of categories, including academic and pre-professional, arts and performance, governance and politics, global and environmental, student support, cultural and diversity, religious and spiritual, club sports, media and publications, and community engagement. Students should visit engage.clarku.edu to learn more about club offerings and events.

SUSTAINABLE CLARK
Sustainable Clark’s mission is to make Clark greener. Whether it’s waste reduction and recycling, energy efficiency, water conservation, composting, edible landscaping, real food, or fighting climate change, we’re on it. Clark’s bold Climate Action Plan targets climate neutrality by 2030. Clark’s Eco-Reps, along with members of other sustainability-focused clubs and student ventures, embody the mission through student engagement, activities, events, and sustainable businesses.

STUDENT EMPLOYMENT
Shaich Family Alumni and Student Engagement Center
Clark’s undergraduate student employment program provides opportunities for students to gain professional experience by working in departments on campus and in the local community. In these workplace settings, students can use their talents while acquiring new skills that help them prepare for life after Clark. Student Employment is part of the Career Connections Center.

UNDERGRADUATE STUDENT COUNCIL
Higgins University Center, first floor
The Clark Undergraduate Student Council (CUSC) advances the interests of students and ensures that students play a vital role in decisions at the University.
CUSC is charged by the Trustees of Clark University as caretakers for the Student Activities Fee in its entirety, and is responsible for supporting the undergraduate student body by providing funds to all recognized student clubs and student initiatives. The Student Council also is responsible for representing the student body in the form of binding and nonbinding legislature, resolutions, and formal correspondence with the administration.

WELLNESS EDUCATION
_Higgins University Center, third floor_

The driving vision of Wellness Education at Clark University is to create a campus culture of equitable wellness, resilience, and adaptability. The offered services and programming increase the education, skills, supports, and practices students need to build a holistically healthy lifestyle. The concept of holistic health is taught through the framework of the Wellness Wheel, which highlights eight essential areas: mental and emotional wellness, physical wellness, social and cultural wellness, sexual wellness, spiritual wellness, occupational wellness, financial wellness, and environmental wellness.

Wellness Education also highly values and often uses peer education, in which members of our student community are supported and trained to promote health-enhancing change and the prioritization of well-being among their peers. Each year, new Wellness Ambassadors are trained through the NASPA-Certified Peer Educator training program and Consent Advocates are trained to facilitate the Consenting Communities program.

SUPPORT RESOURCES

ACADEMIC ADVISING
_Shaich Family Alumni and Student Engagement Center, room 214_

The Academic Advising Center assigns advisers to assist first-year students with their first-semester course registration. The Center also evaluates transfer and advanced standing credit, and students are invited to meet with a staff member for general academic advice or for help in deciding on a major. Academic Advising processes College Board petitions for exceptions to any academic policy, as well as approvals of courses to be completed outside of Clark; and the Associate Dean of Academic Services reviews cases involving possible violations of academic integrity, as well as all College Board petitions.

ACADEMIC SUPPORT
_Academic Commons, Goddard Library, first floor_

The Office for Academic Support helps all students achieve their full academic potential through tutoring — in biology, chemistry, computer science, economics, geography, math, psychology, and Spanish — and peer success advising in time management, organization, study skills, and more. The office also houses the Quantitative Skills Center and the Writing Center.

DOS CARE AND STUDENT SUPPORT SERVICES
_Shaich Family Alumni and Student Engagement Center, second floor_

The DOS CARE (Campus Assessment, Response, and Education) team creates sustainable systems of support that are accessible, inclusive, and equitable, so students can thrive as they work to reach their full potential. CARE’s goal is to provide wrap-around services that increase
students’ awareness of both local and campus resources, add value to their experience, and enhance their sense of personal worth, belonging, and self-efficacy. Students can contact DOS CARE with questions, concerns, or support needs in a number of areas, including academic progress, personal issues, mental health concerns, leave of absences, food insecurity, and more.

CENTER FOR COUNSELING AND PERSONAL GROWTH
114 Woodland Street; 508-793-7678
Staffed by mental health professionals and graduate interns, the Center for Counseling and Personal Growth (CPG) provides services including short-term individual therapy, group therapy, consultations and training for faculty and staff, crisis intervention, and referrals to local psychiatrists and mental health specialists. Counseling is provided free of charge to both undergraduate and graduate students.

CPG assists students in dealing with a variety of issues, including (but not limited to) depression, anxiety, adjustment issues, time/stress management, and body image issues. The Center is open Monday through Friday from 9 a.m. to 5 p.m. Appointments are required; students should call 508-793-7678, x1, or email counseling@clarku.edu. Students can access CPG After Hours between 5 p.m. and 9 a.m. on weekdays and 24 hours on weekends. To connect with a professional therapist through CPG After Hours, students should call 508-793-7678 and select option 2.

Counseling for students at Clark is confidential, and information is not shared without permission, except in cases where an individual’s safety is at risk. Students who have been clinically determined to be a risk to themselves or others may be assessed by the emergency mental health service at UMass Memorial Medical Center (Lake Avenue campus). The University’s protocol following any mental health hospital evaluation or hospitalization includes a re-entry interview by an on-campus clinician, which must take place within 24 business hours of release from the hospital. A student is not allowed back on campus until the interview has been conducted, or unless otherwise approved by the Dean of Students.

CLARK SWIPE OUT HUNGER
Swipe Out Hunger is a program that allows any Clark student experiencing food insecurity to obtain a set number of free meal swipes, transferred directly onto their OneCard (Clark ID). Students who are allocated meals will receive swipes on their card within two business days of their call with someone from the program; the swipes can be redeemed in the dining hall or bistro. Students can reach out to the Dean of Students office with questions or concerns or email DOS@clarku.edu.

CLARK U RAPID RESPONSE
Call University Police at 508-793-7575
All Clark University Rapid Responders (CURR) are undergraduates who are trained as certified first responders and carry an AED (automated external defibrillator), wound treatment supplies, splinting equipment, etc. CURR is overseen by a five-member executive board of undergraduate students, and University Police Officer Nelson Perry serves as CURR’s adviser. CURR maintains a close relationship with MedStar Ambulance and Clark University Health Services, and provides standby coverage at both small and large University events.
In case of an emergency on campus, students should call University Police at 508-793-7575 to request CURR (they should not call 911, as this will delay the response time). As the overseeing department for CURR, University Police may also respond and authorize an ambulance call if necessary.

**HEALTH SERVICES**

*501 Park Avenue*

Clark University Health Services, staffed by physicians, nurse practitioners, nurses, and administrative personnel, is a primary care outpatient clinic providing on-campus health care to full-time undergraduate students. Graduate students may use Health Services on a fee-for-service basis. The office is open from 9 a.m. to 5 p.m., Monday through Friday, when classes are in session. Students can call x7467 to schedule an appointment.

If an illness occurs when Health Services is closed, medical care is available through the Hahnemann Family Health Center. Information for accessing after-hours care can be found online and in the Student Handbook.

**LEEP STUDENT SUCCESS NETWORK**

Clark’s LEEP Student Success Network is a constellation of academic advising and support staff that complements the work of faculty advisers. Throughout students’ academic experience and career development, they may connect with advisers in the following offices for sustained and coordinated guidance: Academic Advising Center, Career Connections Center, Community Engagement and Volunteering, Peer Success Advising and Tutoring, Prestigious Fellowships and Scholarships, Quantitative Skills Center, Student Accessibility Services, Study Abroad and Away, and the Writing Center.

**PEER SUCCESS ADVISING AND TUTORING**

*Academic Commons 104*

Peer Success Advising and Tutoring helps students improve their time management, organization, and study skills, and also provides support for nonquantitative courses such as psychology, biology, and Spanish. These services are available in the Academic Support Center.

**PRESTIGIOUS FELLOWSHIPS AND SCHOLARSHIPS**

*Shaich Family Alumni and Student Engagement Center*

Clark University encourages undergraduate students, graduate students, and recent alumni to apply for competitive fellowships and scholarships to advance their research, teaching, and career trajectories. Prestigious fellowships and scholarships provide opportunities and financial support for a variety of experiences, including study abroad, undergraduate and graduate study, federal employment, teaching, research, and public service. The office advises and assists interested students throughout the application process, including planning, writing personal statements and proposals, and interviewing.

**QUANTITATIVE SKILLS CENTER**

*Academic Commons, Goddard Library, first floor*

The Quantitative Skills Center (or “Q Center”), located within the Academic Support Center,
provides one-on-one peer tutoring in math and statistics subjects. Frequently used tutoring services include support for PSYC 105, CSCI 120, GEOG 110, ECON 160, MATH 119, MATH 120/124, and MATH 121/125.

STRATEGIC LEARNING SERVICES (SLS)
The Strategic Learning Services program (SLS) at Clark University supports students with a holistic track to long-term success. Strategic learning coaches help students build self-confidence, motivation, and self-reliance through individualized study strategies that are adapted to a student’s needs and style. Students will develop skills including efficient note-taking, organization, time and stress management, test-taking strategies, and more.

Strategic learning coaches’ model effective student-teacher interactions and encourage students to take responsibility for their choices and actions, leading to positive self-perception and the motivation to succeed. Students meet with their coach for one hour-long session (or two half-hour sessions) per week throughout the semester.

STUDENT ACCESSIBILITY SERVICES
Academic Commons, Goddard Library, first floor (Academic Support Center)Student Accessibility Services provides academic accommodations and assistance to students with disabilities — including physical, cognitive, psychiatric, or developmental — and who have provided current disability documentation to the office. All materials pertaining to a student’s disability are confidential.

STUDY ABROAD AND AWAY
Shaich Family Alumni and Student Engagement Center, room 205
The Office of Study Abroad and Away helps to connect undergraduate students with opportunities that align their academic and cocurricular interests with credit-bearing experiences beyond the Worcester campus. Whether students are looking for Spanish immersion in Latin America or an internship in Europe, Study Abroad and Away can provide an educational opportunity in one of Clark’s 50+ approved programs around the globe.

THE WRITING CENTER
Academic Commons, Goddard Library, first floor (Academic Support Center)The Clark University Writing Center assists students with writing in every discipline in the University. The Writing Center will help with writing at any stage — whether a student writer is brainstorming ideas, writing a first draft, or editing a final version. Students can get help starting projects, organizing their thoughts, revising drafts, and working with citations, and will improve the mechanics of their written English and learn to avoid plagiarism. Students can bring writing for any class, in any discipline, as well as cover letters, résumés, and personal statements. For more information about the Writing Center’s services, visit clarku.edu/writing.

TITLE IX
Clark University is committed to providing a campus environment where all students are safe from sexual violence, sexual harassment, and gender (identity or expression) discrimination. Clark believes in the power of a strong community, and it is stronger when all students are engaged
in relationships based on mutual care and respect. Both in intimate and platonic settings, Clark expects its community members to practice open communication and effective consent. The Title IX Office develops, enforces, and processes the Title IX Policy at Clark University.

**UNIVERSITY POLICE**

*Bullock Hall, Basement*
The University Police Department, staffed by Massachusetts State Special Police Officers, provides life and property protection to the Clark community — 24 hours a day, 365 days a year. In addition to patrolling grounds and buildings routinely, the department supervises a student-run emergency medical services program and the ClarkRIDE safety transportation service. Officers are specially trained in sexual assault investigations, diversity, medical response, active shooter response, hate bias crimes, and crime prevention, among other areas.

**IMPORTANT OFFICES AND PROGRAMS**

**ALUMNI AND FRIENDS ENGAGEMENT**

*122 Woodland Street*
The Office of Alumni and Friends engagement comprises two departments: the Clark Fund and Alumni Affairs. Together, the teams work to build meaningful, long-term relationships among Clark University, its graduates, and stakeholders through communications, programming, events, volunteer opportunities, networking, and fundraising. The office coordinates alumni communities and events, fundraising initiatives, Family Weekend, and Reunion Weekend, and advises two student groups: the Student Alumni Relations Committee (SARC) and the Senior Class Gift Committee.

**CAREER CONNECTIONS CENTER**

*Shaich Family Alumni and Student Engagement Center*
Career Connections Center (CCC) services include helping students find an internship or job, mock interviewing, writing a résumé and cover letter, connecting with Clark alumni, and graduate school exploration.

**CASHIER**

*Shaich Family Alumni and Student Engagement Center, room 318*
The Cashier’s Office processes payments, and is available for students to cash checks or add money to their Clark OneCard. For more information and policies, visit clarku.edu/offices/cashiers.

**CLARK ONECARD**

*Shaich Family Alumni and Student Engagement Center, room 325*
The OneCard, issued to all new students during orientation, is their official University ID. The card acts as an entrance key to a number of areas on campus, including residential and academic buildings, the Kneller Athletic Center, and Goddard Library. It is also used for meal plans, printing, and the CashCard program, which is available for purchases at locations on and off campus. The CashCard is convenient, flexible, and secure, and can support students with budgeting and accountability, including a history of all transactions.
DEAN OF STUDENTS
Shaich Family Alumni and Student Engagement Center, second floor, 508-793-7423
The Dean of Students Office (DOS) coordinates services related to housing, residential life, new student orientation, health services, student engagement, belonging, identity, personal counseling, wellness, and student conduct. DOS creates and maintains vibrant student experiences, and supports students’ holistic growth and development while at Clark. All students are welcome in the Dean of Students office, which collaborates with faculty, staff, administrators, student organizations, and the Undergraduate Student Council to engage and care for students at Clark.

DEAN OF THE COLLEGE
Shaich Family Alumni and Student Engagement Center, second floor
The Dean of the College is responsible for undergraduate academic and cocurricular programs and policies. The Dean also serves as Associate Provost of the University, with broad responsibility for all aspects of curriculum, instruction, advising, and the evaluation of teaching effectiveness. The Dean of the College works closely with the Undergraduate Academic Board to review proposals for new and revised courses, majors, concentrations, and academic requirements, as well as to assess existing programs and requirements. The Dean and her staff also oversee the Dean’s List, Fall Fest, and Academic Spree Day; coordinate several undergraduate student award committees; and manage the LEEP Student Success Network.

FACILITIES MANAGEMENT
501 Park Avenue
The Facilities Management office ensures that the environment in which students’ study and live is safe and healthy. The custodians, maintenance workers, and groundskeepers maintain workspaces, classrooms, and residence halls, clean houses, and mow lawns, among many other tasks.

The office is located on the corner of Maywood Street and Park Avenue, and the door is always open to students.

Students who need something repaired should submit a work request to Facilities online at clarku.edu/offices/facilities-management, and report any emergencies immediately by calling 508-793-7566 (or, after business hours, by contacting University Police at 508-793-7575). Facilities is not responsible for laundry or cable concerns.

FINANCIAL ASSISTANCE
Shaich Family Alumni and Student Engagement Center, room 334
The Office of Financial Assistance awards nearly $50 million in financial aid through Clark scholarships, grants, federal grants, work-study, and state scholarships, and provides information and counseling about the financing options available to both parents and students. Students can access information about their financial aid application through CU Web. Financial Assistance, along with Student Employment in the Career Connections Center, coordinates the undergraduate student employment system, including the process and forms students must complete to be set up in the payroll system.
HUMAN RESOURCES AND AFFIRMATIVE ACTION
Shaich Family Alumni and Student Engagement Center, room 402
The Office of Human Resources is responsible for non-student employment processes and University-wide issues of affirmative action, including harassment and discrimination.

INFORMATION TECHNOLOGY SERVICES
Help Desk: Academic Commons, Goddard Library, first floor
Information Technology Services (ITS) supports computing, telecommunications, and networking resources on campus. Popular ITS services for students include general purpose and specialized computer labs, discounted computer hardware and software, technical support for common computer and networking issues, wired and wireless networking throughout campus, emails and cloud-based file storage, and many campus modules. For help with a technology issue, students should email helpdesk@clarku.edu.

LEIR LUXEMBOURG PROGRAM
The Henry J. Leir Luxembourg Program–Clark University (LLP–CU) was founded through the generosity of Dr. h. c. Henry J. Leir, a highly successful industrialist, humanist, and philanthropist. The program’s mission is to continue Mr. Leir’s philanthropic work by expanding, deepening, and improving relations between Clark University and the Grand Duchy of Luxembourg, the country that offered Mr. Leir refuge on the eve of World War II. The LLP–CU offers a variety of programs and awards aimed at different constituencies, including the May Term Program in Luxembourg; faculty conferences; the Henry J. Leir Student Conference Participation Award; the Henry J. Leir Summer Research Scholarship; the Henry J. Leir Ph.D. Research Scholarship; the Henry J. Leir Grade 11 Prize; and the Henry J. Leir Lectures.

MARKETING AND COMMUNICATIONS
138 Woodland Street
The Marketing and Communications office is responsible for elevating Clark’s standing and reputation as a university of global consequence — in undergraduate and graduate education, research, and community partnerships — with prospective students, alumni, educators, public and private leaders, media, employers, and foundations. The office provides marketing, public relations, and creative services for the University; produces awareness, recruitment, and fundraising campaigns; manages the University’s website, ClarkNow news hub, and primary social media channels; and publishes Clark magazine.

MEDICAL CAREER ADVISING PROGRAM
Students considering health-related careers, including medicine (physician or physician assistant), dentistry, optometry, osteopathy, podiatry, veterinary, and others, receive detailed instruction on appropriate course selection, choice of major, preparation for standardized exams, and cocurricular activities. Students are guided through the application process, the selection of schools, and interviewing.

Interested students are strongly advised to attend an information session during orientation. Other highlights of the program include opportunities to volunteer in the emergency room at a local hospital, attend lectures by distinguished guest speakers, and apply for scholarships and prizes for premedical students.
OFFICE OF DIVERSITY AND INCLUSION
Dana Commons, first floor, suite 2
The Office of Diversity and Inclusion advances the University’s mission and commitment to excellence by promoting a campus climate that values diversity and inclusion and is free of bias and harassment for all. The office takes a broad view of the talents, perspectives, and contributions of all members of the community, and recognizes the richness of humanity reflected in our students, faculty, and staff.

PLANNING AND FINANCE
Geography Building, room 203
The Office of Planning and Finance oversees the offices of Human Resources, Financial Services, University Budgeting, and the Business Manager. The office also is responsible for the University’s investments, external debt, and financial planning.

PRELAW ADVISING
Professor Mark C. Miller serves as the University’s prelaw adviser, with assistance from the faculty members of the Prelaw Advisory Committee. The program provides guidance to undergraduates considering law careers and facilitates the entrance of qualified students into law school. In conjunction with the student-run Prelaw Society, the program sponsors workshops, lectures, and meetings, and provides informational materials to students. At Clark, prelaw advising is highly individualized to meet the needs of each student.

PRESIDENT’S OFFICE
Geography Building, room 202
David Fithian is the 10th president of Clark University. As the chief executive officer, he is responsible for the overall administration and general welfare of the University, and works to achieve a dynamic fit among faculty, students, staff, programs, facilities, and resources. While ultimately responsible to the Board of Trustees and overseeing general concerns around the budget, academic programs, and development, the President also publicly represents Clark to its many constituencies, including students, alumni, families, donors, friends, the Worcester community, and the larger academic community.

PROVOST
Geography Building, Room 212
The Office of the Provost oversees all undergraduate and graduate academic programs, as well as athletics, student affairs, sponsored research, university libraries, and the registrar. As Clark University’s senior academic administrator, the Provost works with the president and the faculty to set strategic and academic priorities for the University. The Provost also allocates and oversees the resources that support the educational and research missions of the University. Working with faculty, the Provost is responsible for attracting, retaining, and supporting faculty members who are not only excellent teachers and mentors to their students but also nationally and internationally recognized scholars in their fields.
RECYCLING
Clark’s student Recycling Crew, in collaboration with Facilities Management custodial staff, has managed the University’s award-winning recycling program since 1992. The Crew picks up paper, cardboard, glass, metal, electronics, compost, and stiff plastics #1-7 (that’s everything plastic, except soft plastic bags and wrappers). The crew sorts everything at the Recycling Center, sells the valuable commodities, and recycles the rest responsibly/locally. Clark diverts and recycles more than 50% of campus waste.

REGISTRAR
Shaich Family Alumni and Student Engagement Center, room 305
The Registrar’s Office is responsible for all student academic records, course and exam scheduling, classroom assignments, and the academic catalog. Students typically interact with the Registrar’s Office during registration periods; the major, minor, or concentration declaration process; junior year, when graduation clearances are required; senior year, for commencement preparations; and as alumni who may need transcripts or duplicate diplomas.

The Registrar’s Office certifies enrollment several times each semester through the National Student Clearinghouse (NSC), and sends degree award information to NSC after degrees are awarded in August, December, and May. Outside agencies may obtain degree information by contacting NSC directly. Students may print out their own enrollment certificates through their CU Web accounts.

STUDENT ACCOUNTS
Shaich Family Alumni and Student Engagement Center, room 320
The Student Accounts Office helps students determine how much their Clark education will cost and answers questions regarding their bill, monthly payment plan, or financing options.

UNDERGRADUATE ADMISSIONS
3 Maywood Street
At the “front lines” of public contact, Admissions informs prospective students about academic opportunities at Clark and campus life in general. While charged with reviewing applications and selecting the incoming class, staff members also are interested in the experience students have after they enroll at Clark. The Admissions office is always looking for current Clarkies to participate in the student admissions ambassador program and hires students each spring. First-year students are invited to open their rooms to visiting high school students and families during the fall and spring semesters, or to serve as overnight hosts in the spring semester.

CLARK UNIVERSITY ONLINE
Clark offers many services online, digitally, or through an app for ease and convenience. Below are a few students should download and access regularly.

BITEU
Clark Dining Services encourages students to download the Bite by Sodexo Universities app (BiteU), which lets students check out dining menus and special events. Ordering is also possible through the app; students should create an account, link their dining card or a credit card for
payment, and log in with Clark credentials. Students can order with Dining Dollars, the Clark CashCard, Bite Pay, or SWAP Bistro Meals, and pick up in the Upper Bistro in the University Center.

**CLARK ALERTS**

Clark ALERTS, the University’s emergency notification system, contacts students, faculty, and staff via text messages (SMS) to mobile devices, voice calls to mobile phones and off-campus phone numbers, and emails to Clark and non-Clark addresses. During an emergency situation, the Clark ALERTS system will send a message with information and/or instructions.

Students should upload their contact information through the ClarkYou portal under the Clark Alerts channel and keep that information up-to-date.

**ClarkYOU**

ClarkYOU is the gateway to content, communications, and web services for the Clark community. Logging in to ClarkYOU (with Clark credentials) lets students access CU Web for student accounts, grades, and payroll information; Clark email and OneDrive; ClarkConnect; Moodle; Panopto; Clark Engage; LinkedIn Learning; the Digital Commons; Facilities Work Requests; SmartBuyPlus; the housing portal; OneCard balances; and more.

**CLARK ENGAGE AND CORQ**

Discover unique opportunities on Clark Engage, engage.clarku.edu, which includes a list of student clubs and contact information, a calendar of events and activities, and the opportunity for student clubs to advertise events and check their financial budgets. Students also can access Clark Engage by downloading the CORQ app, which connects them to events, clubs, and opportunities for involvement wherever they are.

**ClarkCONNECT**

ClarkCONNECT is a platform for mentorship, networking, and finding and sharing professional opportunities — designed exclusively for Clark students and alumni around the world. It’s a dedicated online network where students can choose to mentor or be mentored through a “flash” meeting or for a longer, sustained period of time. On ClarkCONNECT, alumni and students ask questions and seek guidance, coach and inspire, and find paths to professional and academic success. Students can access ClarkCONNECT through ClarkYOU.

**GUARDIAN APP**

Guardian is a free mobile app that turns a smartphone into a personal safety device — it’s like having an emergency blue light system on a student’s hone at all times. Through the app, students may connect to University Police directly in an emergency (or to 911 if off campus), or submit an anonymous tip to University Police in non-emergencies. The app also includes important phone numbers and campus resources through its Call and Content directories. Students can update their profile information to include allergies or medical conditions in case of emergency.
HANDSHAKE
Handshake is a modern career services platform that connects students and employers for events and opportunities. Every Clark student has a Handshake profile, but they must activate it by logging in to clarku.edu/handshake. Handshake is also where students can search and apply for on-campus jobs. Questions about Handshake can be directed to the Career Connections Center.

HOUSING AND DINING PORTAL
The Housing and Dining Portal provides self-service access for students to select and change their meal plan, apply to live on campus, upload their housing preferences, and participate in the housing selection and lottery. Students access the portal through ClarkYOU.

MOODLE
Moodle is Clark University’s learning management system (LMS). Moodle, accessible through ClarkYOU, is where students can find class documents and videos, take quizzes, submit papers, connect through discussion boards, and view grades.

ONLINE TEXTBOOK ORDERING
Clark’s bookstore is completely online. To order textbooks, students should log on to store.clarku.edu/textbooks. On the MyCourses page, students will find all the required materials, as well as pricing options (new, used, marketplace, e-book, or rental). Students may choose where they would like to have their books delivered. All returns and book buybacks will be handled through the site as well.

PANOPTO
Panopto is Clark’s online streaming service that allows community members to create, share and view streaming video content. Panopto works similarly to YouTube or Vimeo, but gives faculty and staff greater control over who can access videos, creates integrated links to copyrighted videos (used under the Fair Use exemptions or TEACH Act), and supports students in making their own videos. Students may access Panopto through ClarkYOU.

SOCIAL MEDIA
Clark uses social media to create and share content, amplify the work of faculty and students, and interact with various constituencies. Connect with Clark University, different departments, and student clubs on Instagram, Facebook, Twitter, LinkedIn, and TikTok.

USAFAST-US
USafe is an app that can help a student get out of an uncomfortable situation. Some features include sending a fake text message or phone call, letting others know to check in when walking alone, asking bar staff for help without anyone knowing, and finding resources, answers, or guidance if an individual or a friend experience sexual harassment, assault, relationship violence, or stalking.
SPECIAL EVENTS OF NOTE

ORIENTATION AT CLARK
New student orientation is designed to help students become acclimated to Clark and to facilitate their transition to college life. New Clark students arrive on campus before the start of classes to attend information sessions, panel discussions, and social events, and to participate in other fun activities to help them get acquainted with their classmates and the campus community. Presentations introduce students to Clark’s diverse array of academic programs and courses, cocurricular activities, and community engagement. On the first day of orientation for first-year students, a special program is held to familiarize families with Clark; we encourage you to attend.

FAMILY WEEKEND
Each fall, families and friends of Clark students are invited to campus to celebrate the school year, connect with their student, and enjoy a weekend of special events, tours, athletic competitions, and opportunities to explore the campus and city of Worcester. Family Weekend 2021 will be held October 15–17; information about programs, travel, lodging, restaurants, and directions will be communicated in the late summer to all families.

IMPORTANT TELEPHONE NUMBERS

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<tr>
<th>Service</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Academic Advising</td>
<td>508-793-7468</td>
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<td>Academic Support</td>
<td>508-793-7522</td>
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<tr>
<td>Campus operator/main switchboard number</td>
<td>508-793-7711</td>
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<td>Career Connections Center</td>
<td>508-793-7258</td>
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<td>Community Engagement and Volunteering</td>
<td>508-793-8815</td>
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<td>Center for Counseling and Personal Growth</td>
<td>508-793-7678</td>
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<td>Dean of Research and Graduate Studies</td>
<td>508-793-7676</td>
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<td>Dean of Students</td>
<td>508-793-7423</td>
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<td>Dean of the College</td>
<td>508-793-7671</td>
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<td>Financial Assistance</td>
<td>508-793-7478</td>
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<td>Goddard library</td>
<td>508-793-7461</td>
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<td>Health Services</td>
<td>508-793-7467</td>
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<td>Information Technology Services Help Desk</td>
<td>508-793-7745</td>
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<td>International Center</td>
<td>508-793-7362</td>
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<td>Kneller Athletic Center</td>
<td>508-793-7161</td>
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<td>LEEP Student Success Network</td>
<td>508-793-8819</td>
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<td>Medical Career Advising</td>
<td>508-793-7119</td>
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<td>Multicultural and First Generation Student Support</td>
<td>508-421-3722</td>
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<td>Office of the President</td>
<td>508-793-7320</td>
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<td>Prelaw Advising</td>
<td>508-793-7233</td>
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<td>Registrar</td>
<td>508-793-7426</td>
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<td>Residential Life and Housing</td>
<td>508-793-7453</td>
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<td>Student Accessibility Services</td>
<td>508-798-4368</td>
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<td>Student Accounts</td>
<td>508-421-3801</td>
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<td>Student Leadership and Programming</td>
<td>508-793-7549</td>
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<td>Study Abroad and Study Away Programs</td>
<td>508-793-7363</td>
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<td>University Marketing and Communications</td>
<td>508-793-7441</td>
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<tr>
<td>University Police</td>
<td>508-793-7575</td>
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IMPORTANT DATES

**FALL 2021**
- August 23: First Day of Classes
- September 1: Add/Drop Ends
- September 6: Labor Day (University Holiday – no classes)
- September 12: Room Change Requests begin for residential students
- October 11-12: Fall Break – no classes
- October 15-17: Family Weekend
- November 24-26: Thanksgiving break – no classes
- December 7, 8, 11, 12: Reading Days
- December 9, 10, 13, 14: Final Exams
- December 15: Residence Halls close at noon
- January 3: Grades Due

**SPRING 2022**
- January 16: Residence Halls Open
- January 17: Martin Luther King Jr. Day (University Holiday – no classes)
- January 18: First Day of Classes
- January 27: Add/Drop Ends
- March 7-11: Spring Break – no classes
- May 3, 4, 7, 8: Reading Days
- May 5, 6, 9, 10: Final Exams
- May 15-21: Senior Week
- May 22: Commencement
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