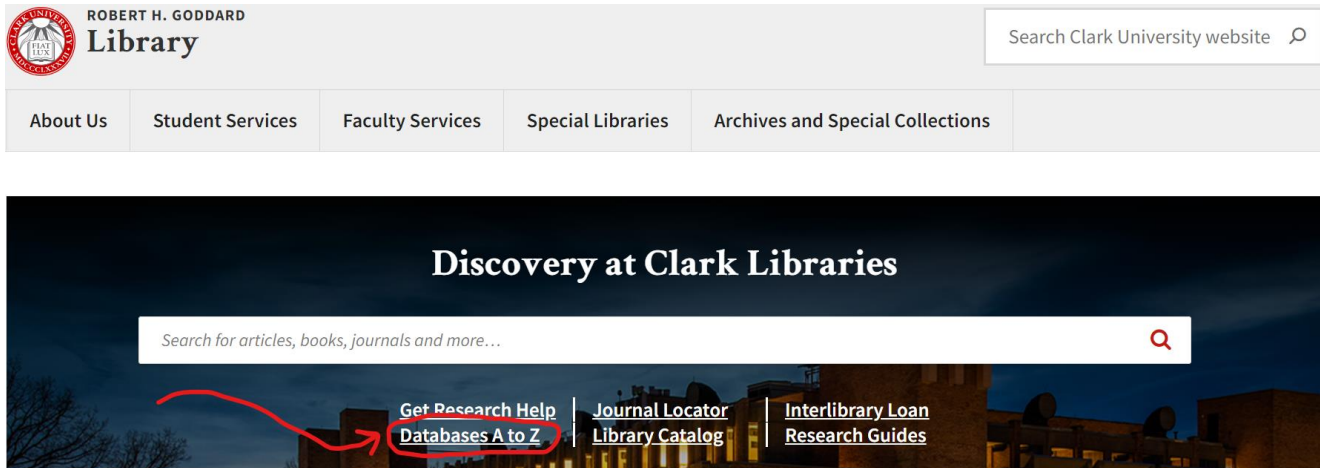


Using Goddard Library Databases to Capture RIS Citation Files for Upload to Clark eFolio

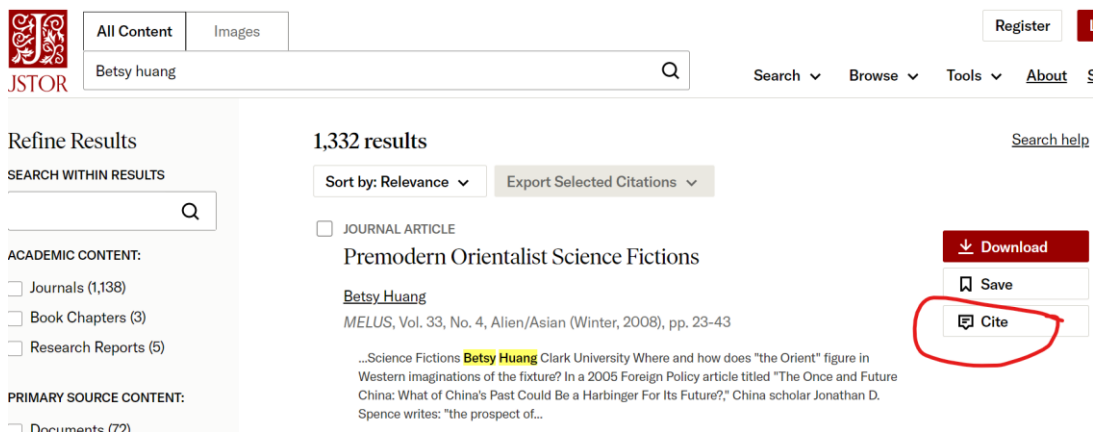
Step 1: Navigate to a database that includes citations to your published work.

A. Visit <https://www.clarku.edu/library/> and follow the link to Databases A-Z:



Step 2: Search for your publications and review the full record.

- A. While JSTOR is the example database, similar procedures may be used to obtain your .RIS files from other library databases as well as Google Scholar (use the RefMan choice in Google Scholar).
- B. Look for language or images leading to citation data; in the case of JSTOR you will see “Cite”:



C. Look for language indicating you may export or download citation data. Download the file to your computer:

[Export to RefWorks](#)
[Export to EasyBib](#)
[Export a RIS file](#) (For EndNote, ProCite, Reference Manager, Zotero, Mendeley...)
[Export a Text file](#) (For BibTex)

Note: Always review your references and make any necessary corrections before using. Pay attention to names, capitalization, and dates.

Step 3: Upload .RIS file to Clark eFolio.

Follow the steps within Clark eFolio to upload your .RIS file to your eFolio account.