

Ten Steps of Studying Abroad

Step 1: *Researching: Where do you want to go? What type of program are you looking for? Fall, spring, or all year?*

- Research the programs on the Clark website.
- Attend Study Abroad 101.
- Come to the Study Abroad Fair.

Step 2: *Learn more*

- Schedule a meeting with the Study Abroad staff.
- You will complete an "Interview Sheet" and talk to a staff member about specifics of the program(s) you are primarily interested in.

Step 3: *Discuss options*

- Speak with students that have been abroad in the destination in which you are interested.
- Your academic advisor can help sort out which program will best suit your academic needs.
- Talk to your parents about program specifics and financials.

Step 4: *Begin application process*

- Make an appointment to get an application from the Study Abroad Office.
- A staff member will review the forms with you.

Step 5: *Submit application*

- Call x7363 to make an appointment to submit your application.
- Completed applications must be turned in (by the appropriate deadline).
- You will receive a packet of information from the Study Abroad Office if your application has been approved.

Step 6: *Follow through*

- Read the entire packet thoroughly and submit requested documents (including the acceptance form and deposit).
- Attend the General Pre-Departure Meeting and the Program Pre-Departure Meeting.

Step 7: *Be in touch*

- You will be contacted by the host program via mail or email. Read this information completely and respond appropriately.

Step 8: *Visa and Flight*

- If your program requires a visa, begin this process within 60-90 days to departure (you must check your host country requirements).
- Begin looking for and booking your flight.
- You must inform the Study Abroad Office of your flight arrival information.

Step 9: *Go abroad!*

- Communicate with the Study Abroad Office and let us know you arrived safely.
- Check your Clark email frequently, as you will receive important information from the Study Abroad Office, Registrar's Office, Financial Aid, and Residential Life and Housing.

Step 10: *Welcome back!*

- The Study Abroad Office will host a *Re-Entry Social* and a *Round Table* discussion, in which your presence is expected.
- Please complete the program evaluation.
- Become a Study Abroad Ambassador