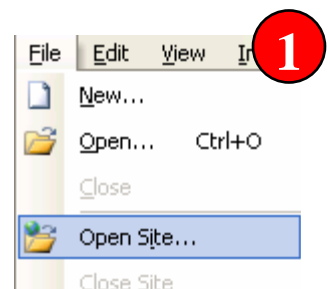


## Help Document Series: Connecting to a web site using FrontPage

*Microsoft FrontPage allows websites to be edited as easily as files found on your local computer. The first step in this process is to open the web site properly so FrontPage can connect to the remote files. You will need a computer with Windows XP and Microsoft FrontPage 2003.*

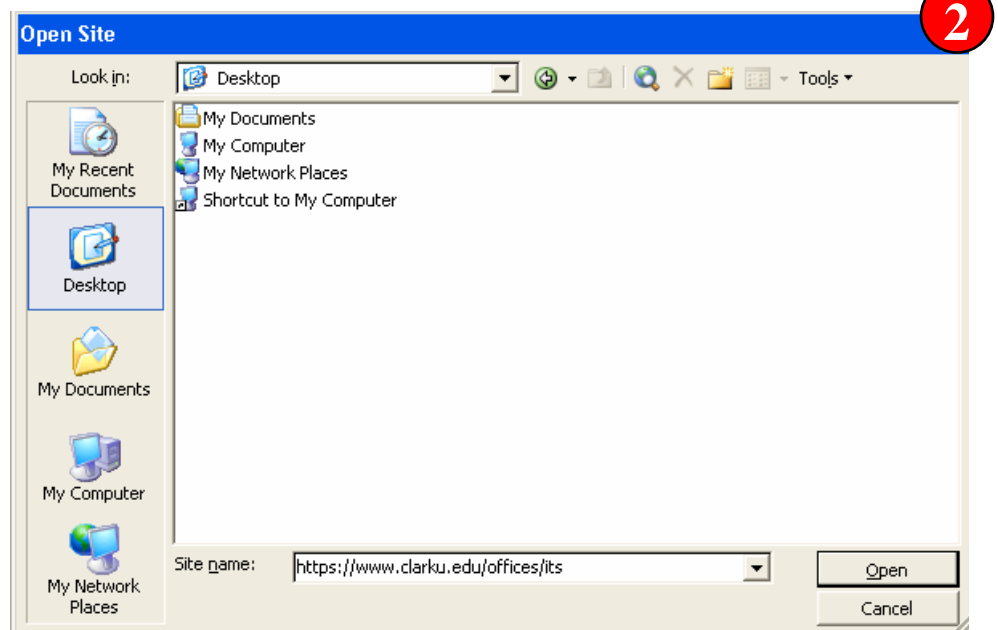
### Step 1

From within FrontPage, click on **File** menu and select **Open Site...**



### Step 2

This will bring up the **Open Site** window. Enter in the full path of the web site you wish to edit in to the **Site name:** text field. It is very important to enter in the whole path including the "https://www" to ensure the web site is opened properly. If you are given an error that the page isn't accessible, please verify that you have put the full path and that the address is correct.



### Step 3

You will next be prompted to supply your Clark Account credentials to proceed. Make sure to add “*domain*” in front of your username when entering your credentials, substituting your Clark Account domain (CLARKU or STUDENTS).



### Step 4

Once the website has been opened successfully, the site URL will be listed at the top of the FrontPage window. If no web address is visible in the top of the FrontPage window, you are not actually connected to the web site.



### Note

It is important to correctly close a web site when you are finished editing. After saving any files you have been working on, click **File** and select **Close Site**. FrontPage will terminate any connections to the web site you were editing; if this is successful, the website will no longer be listed at the top of the FrontPage window.