

CLARK UNIVERSITY
Office of Residential Life and Housing
Automatic Assignment Request Form

Name _____ Clark ID # _____ Gender: _____
 First Last

Email Address: _____@clarku.edu Phone Number: _____

Current Housing Assignment: Building: _____ Room Number: _____

Room Style: Single room () Double room () Triple room () Suite or Apartment ()

Summer Contact Information: Phone Number: _____

Current class standing: First-Year _____ Sophomore _____ Junior _____

Note: Class status will be verified with the Office of Student Records. Any discrepancies should be checked with Student Records prior to submitting this form. Once this form is submitted, the Student Records information will be considered final.

SMOKING PREFERENCE: (All University Housing is smoke-free)

Do you smoke? _____ Yes _____ No

Would you live with a smoker? _____ Yes _____ No _____ No Preference

ROOMMATE PREFERENCES: (This will only be used in cases where a room change is requested)

1. I study: _____ In Quiet _____ With Music or TV

2. I usually: _____ Get up Early _____ Stay up Late

3. I keep my room: _____ Generally Neat _____ More Casual

4. I enjoy visitors to my room: _____ Frequently _____ Occasionally _____ Rarely

HOUSING PREFERENCE: Please list hall/house preferences below. If a suite/apartment/premium style room (a space which shares a furnished, common area) is desired, please check the box below. Please note that the information you have provided serves as a request and does not constitute a guarantee for any specific housing. Additional choices may be listed on the back of this page.

I am interested in living in a suite-style room

I am interested in living in an apartment-style room

I am interested in living in a premium-style room

1. Residence Hall/House _____ _____ Single _____ Double _____ Triple

2. Residence Hall/House _____ _____ Single _____ Double _____ Triple

3. Residence Hall/House _____ _____ Single _____ Double _____ Triple

4. Residence Hall/House _____ _____ Single _____ Double _____ Triple

ROOMMATE PREFERENCES:

Preferred Roommate(s): _____
(Please note that this/these person(s) must request you on their forms as well)

-Over-

HOUSING ASSIGNMENTS AND SUMMER CORRESPONDENCE:

All students in the Automatic Assignment process will receive confirmation regarding their housing assignment via Clark University email during the summer. Housing assignments are final and may only be changed during our

room change process following the first two weeks of school in the fall semester. If you have any questions, please contact the RLH Office at (508) 793-7453 or e-mail Kevin Forti, Director of Residential Life and Housing at kforti@clarku.edu.

PLEASE INITIAL OR SIGN NEXT TO THE FOLLOWING QUESTIONS:

_____ I understand that suite/apartment/premium, and all singles cost more than standard doubles. I know my student account will be charged the difference if I requested one of those room types.

_____ I understand that by signing this housing waitlist form I am agreeing to the terms of the 2012-2013 Housing Contract. I have read and agree to the terms of said contract.

Student Signature: _____ **Date:** _____