

Clark University Recycling Guidelines

Sustainable Clark recycles all clean paper, cardboard, aluminum, metal, glass containers and plastics #1-#7.

Not only is recycling good for the environment and the economy, it's actually illegal *not* to recycle most of these! Plus Clark gets direct financial benefits from managing recyclables as the valuable resources they are. Many other items can be donated or recycled. See the list below for more information.

Recycling bins for mixed paper and plastic/metal/glass are located throughout the Clark campus in residence halls, academic buildings, administrative offices, and common areas. Faculty and staff offices are provided blue deskside bins for paper and are welcome to designate a box or other container for recycling plastic/metal/glass. Please use the recycling bins! It might not always be super-convenient, but you know it's the right thing to do!

The student Recycling Crew picks up recyclables from every campus building once a week during the academic year. If you need an emergency pick-up or have a question about recycling that is not answered in the FAQ's or the Recycling Guidelines below please call the Office of Sustainability at extension #7601.

Clark's Recycling Center, located at 501 Park Avenue, collects and processes campus recycling. It also handles responsible recycling of hazardous materials such as florescent light bulbs; electronic waste such as computers (also called e-waste); bulky metal items such as desks. Disposal of oils, solvents, paints and chemicals is managed according to regulations by Physical Plant staff. Please call Physical Plant at extension #7566 for pick-up of any of these items.

Clark Dining Services composts all used paper goods, food scraps from the kitchens and the Higgins Cafeteria, and compostable containers and cutlery ('spudware') in the University Center. Please use the bin areas labeled for compost for all of these items when eating in the Caf or in the Bistro.

Live off campus? The city of Worcester supports single-stream recycling, and you can get a free recycling bin for curbside use. Check with your landlord or [Information on Worcester city recycling and trash programs.](#)

List of Items Acceptable for Recycling & Donating

ITEM	INCLUDING	WHERE/HOW
Paper	copy paper, office paper, notebook paper, folders, envelopes, mail, magazines, glossy paper, tissue, newspaper, packaging, paper bags, colored paper, sticky notes. If you can rip it, you can recycle it!	<ul style="list-style-type: none"> bins marked 'Paper' throughout campus paper clips, staples OK Please no food or grease
Cardboard	boxes, corrugated cardboard, paperboard (thin cardboard like cereal boxes), milk & juice cartons, packaging, liners, pizza boxes, tubes (like inside paper towels), egg cartons	<ul style="list-style-type: none"> place next to 'Paper' recycling bins remove inner plastic liners from boxes Please flatten boxes
Metal	aluminum cans, soda cans, steel cans (like soup cans), tin foil, foil containers, lids, anything made of metal or with metal parts	<ul style="list-style-type: none"> bins marked 'Plastic, Metal, Glass' or 'Bottles' throughout campus Please empty & rinse out cans!
Glass	bottles, jars	<ul style="list-style-type: none"> bins marked 'Plastic, Metal, Glass' or 'Bottles' throughout campus

		<ul style="list-style-type: none"> • Please empty & rinse out jars!
Plastics #1 - #7	bottles, jars, yogurt cups, food containers, to-go containers, plastic cups, straws, lids, milk jugs, blister packaging, coffee lids, detergent bottles, toothpaste & cosmetics tubes, utensils, anything made of stiff plastic	<ul style="list-style-type: none"> • bins marked ' Plastic, Metal, Glass' or 'Bottles' throughout campus • Please empty & rinse out containers! • No plastic bags or film
Batteries	dry cell, alkaline AA, AAA, C, D; 9-volt, cell phone, computer, game, watch, lithium, rechargeable, ni-cad	<ul style="list-style-type: none"> • blue barrel in University Center
Books	all books: textbooks, reference books, fiction, non-fiction, workbooks, manuals, books on tape	<ul style="list-style-type: none"> • donate to Better World Books and Goddard Library book sale • donation boxes in Academic Commons & University Center
Clothing, Personal & Home Goods	clothing, shoes, games, small appliances, toys, accessories, lamps, jewelry, linens, cooking stuff, china, glassware, art, books, music, school supplies, sports equipment, knick-knacks, furniture, tools, etc.	<ul style="list-style-type: none"> • donate to Clark Community Thrift Store during business hours • across from campus on Main St. • or in donation boxes during 'Clark Collection' drives
Office & School Supplies	binders, folders, tape, staplers, organizers	<ul style="list-style-type: none"> • use ClarkYou Marketplace to post and share your extra supplies • or donate to Clark Community Thrift Store during business hours
Plastic Bags	shopping bags (why not use a cloth bag instead?)	<ul style="list-style-type: none"> • Clark Community Thrift Store can always use bags • or take to any local supermarket
Florescent Light Bulbs	tubes, ballasts, CFL's	<ul style="list-style-type: none"> • give to your custodian • or call x7566 for pick-up • exchange a burned out bulb for a free CFL at Physical Plant office
Electronic Waste	Clark-owned computers , office machines & electronic items privately owned computers & electronics electric items including small appliances, lamps, coffee pots	<ul style="list-style-type: none"> • call ITS for possible re-use • or call x7566 for pick-up (need to complete a requisition form) • call x 7566 for pick-up; \$5 fee • or donate to Clark Community Thrift Store
Wireless & Digital Devices	cell phones, iPods, MP3's, digital cameras, PDA, palm pilot, game consoles, chargers, other devices - broken, outdated or working	<ul style="list-style-type: none"> • www.recyclingforcharities.com provides free shipping ; donation benefits charity of your choice
Toner Cartridges	from copiers	<ul style="list-style-type: none"> • use manufacturer's pre-paid package to return • bring to Office of Sustainability or take to office supply store
Ink jet Cartridges	from printers	<ul style="list-style-type: none"> • use pre-paid envelope available from Office of Sustainability x7601
CD's	music, data, files, instructional, blank	<ul style="list-style-type: none"> • www.cdrecyclingcenter.org

		provides free shipping
Tyvek Envelopes	cannot rip them, cannot recycle them	<ul style="list-style-type: none"> • www.tyvek.com for info
Packing Peanuts	styrofoam packaging	<ul style="list-style-type: none"> • bring to the UPS Store, 210 Park Ave, Worcester
Bubble Wrap	plastic packaging	<ul style="list-style-type: none"> • bring to the UPS Store, 210 Park Ave, Worcester
Furniture, Bulky Goods	Clark-owned office furniture personally owned furniture	<ul style="list-style-type: none"> • call x #7566 for pick-up (need to complete a requisition form) • donate to Clark Community Thrift Store during business hours
Hazardous Liquids	paint, oil, solvent, glue, chemicals	<ul style="list-style-type: none"> • call Physical Plant x7566 to pick up
TV's	cathode ray tube (CRT) , console, projection	<ul style="list-style-type: none"> • search on www.earth911.com
Other Items		<ul style="list-style-type: none"> • www.massrecycle.org

Please keep recycling categories separate. Contamination greatly reduces commodity value.

Plastic, metal and glass do not go in 'Paper' recycling bins.

Paper and cardboard do not go in 'Plastic/Metal/Glass' recycling bins.

Unacceptable for Recycling at Clark University

Please DO NOT put the items below into Clark University Recycling Bins!

These items are NOT acceptable for recycling at Clark. They are considered 'contamination' – if more than 10% of total contents is 'contaminated' an entire bin of perfectly good recycling turns into worthless trash.

These items go in in a trash can. They are the only items that go in a trash can. There are surprisingly few !

Unacceptable Items in 'Paper' Recycle Bin

Used paper towels, used facial tissues, foil or plastic-lined paper, shipping envelopes with bubble wrap, corrugated cardboard, used paper coffee cups, greasy paper, food -encrusted paper, food itself.

Unacceptable Items in 'Plastic/Metal/Glass' Recycle Bin

Plastic bags such as chip bags, candy wrappers, box liners, plastic film (Saran wrap), any soft plastic you can scrunch in one hand; Styrofoam cups, plates and packaging; containers with food or liquids in them or food itself; foam wrapping; broken glass; light bulbs; sharps (needles); aerosol spray cans . Empty all containers!

