

Clark University

Stevenish Career Management Center

Privacy Policy

The Clark University Stevenish Career Management Center is committed to protecting the privacy of your personal information.

The Career Management Center contracts with NACELink Network to provide the Graduate School of Management's students and alumni with job listings, the on-campus recruiting system, and resume services. Please refer to the NACELink Privacy Statement (http://www.nacelink.com/nl_privacy_policy.php) for technical details and a description of the NACELink.com site.

Use of Personally Identifiable Candidate Information by Clark University's Stevenish Career Management Center:

- Through NACELink, known as the MBA/MSF Career Source at GSOM, students and registered alumni can post resumes, view and apply for jobs, and view scheduled events. The information in a candidate's profile is used by the Career Management Center for job-search advising, promoting programs and services, notifying candidates of employment opportunities, and referring qualified candidates to employers.
- Only the resumes of students and alumni who have given permission to have their resumes released to employers are shared with prospective employers. Students may choose to opt-in to resume books within their profile.
- Employers do not have access to view information or resumes directly from the MBA/MSF Career Source unless students or alumni apply to a specific position or submit a resume to an Opt-In Online Resume Book.

The Career Management Center may conduct searches on resumes and candidate profiles to notify candidates of educational or employment opportunities through email communications. By entering data into the MBA/MSF Career Source, students and alumni may have data included in aggregate reports used for evaluation of employment activities, educational programs, reports developed for institutional studies, and salary surveys.

NACELink cannot use or sell individual candidate data. Unlike commercial vendors, NACELink staff cannot look at individual candidate data.

Security

Personally identifiable information is protected both on and offline. The data of students, alumni, and employers are password protected. NACELink has technical, administrative, and physical security measures and safeguards in place to protect against the loss, misuse, or alteration of information under NACE's control.

Students and alumni should contact the Career Management Center if they have any concerns about the use of their information. Students and alumni can view, correct, or change their information by logging into their account on the MBA/MSF Career Source.