



Department of Education 508-793-7222 Phone
950 Main Street 508-793-8864 Fax
Worcester, MA 01610-1477 www.clarku.edu

CONFIDENTIAL RECOMMENDATION

Education Department

Applicant Name: _____

This section must be completed by the Applicant (choose one and sign):

I hereby waive my right of access, under the Family Educational Rights and Privacy Act of 1974, to this letter of evaluation respecting my application to the Graduate program in Education at Clark University

Signature

Date

I do not waive my right to the above statement.

Signature

Date

To the Recommender:

The person named above is an applicant to Clark University's Graduate program in Education. The Admission Committee attaches considerable weight to the statements made by the recommenders selected by the Applicant. You will greatly assist the members of the Committee and the Applicant by providing candid responses to the items on this form. It is equally acceptable to respond to these questions in letter form, but please complete the rest of this form and staple it to your letter. It is recommended that you keep a copy of any recommendation for your files in case the original should be misplaced. The Committee is aware of the time necessary to prepare such an assessment and gratefully acknowledges your help. We would be pleased to provide you with additional information about our program, if it will assist you in any way.

Recommender Information:

Name: _____

Title/position: _____

Contact Information: E-mail: _____ Phone: _____

In what capacity have you known the applicant? _____

How long have you know the applicant? _____

What are the applicant's principal strengths? _____

In what areas is the applicant weak? _____

In your opinion, how well has the applicant planned for entry into this graduate program? _____

Please evaluate the Applicant on the following attributes:

	Exceptional	Strong	Developing	Beginning	Unable to Assess
Intellectual Ability					
Leadership					
Initiative					
Vocational Commitment					
Ability to Relate to Youth					
Ability to Collaborate					
Maturity					
Poise					
Persistence and Drive					
Subject Matter Understanding					
Oral Communication Skills					
Written Communication Skills					
Planning Skills					
Analytical Ability					
Capacity for Critical Reflection					
Cultural Awareness					
Overall Potential as a Teacher					

Finally, we are interested in your understanding of the applicant’s intellectual and personal strengths, attitude and aptitude working with diverse youth, and ability managing youth groups, guiding youth activities, instructing youth, and working with youth one-on-one (if a more detailed response is required, please attach as an addendum to this form): _____

Overall Evaluation of Applicant:

- I strongly recommend that this applicant be admitted to the graduate program in Education.
- I recommend that this applicant be admitted to the graduate program in Education.
- I recommend with some reservation that this applicant be admitted to the graduate program in Education.
- I do not recommend that this applicant be admitted to the graduate program in Education.

My reservations are: _____

Signature of Recommender _____ **Date** _____

Please return this form to: Clark University
 Hiatt Center for Urban Education
 ATTN: Marlene Shepard
 950 Main Street
 Worcester, MA 01610-1477