



950 Main Street, Worcester, MA 01610-1477

# GRADUATE SCHOOL

Department of Economics

Date: \_\_\_\_\_

## APPLICATION FOR GRADUATE ADMISSIONS

*Please type or print*

For the term beginning: September \_\_\_\_\_ Full-time \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle Former Name used at Clark University

U.S. Social Security # \_\_\_\_\_ Fax # \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Number and Street City/State/County/Zip Phone

Effective Dates: From \_\_\_\_\_ To \_\_\_\_\_

Billing Address: \_\_\_\_\_  
(If not same as above) Name/Funding Organization

Number and Street City/State/County/Zip/Country

E-mail address: \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
Number and Street City/State/County/Zip/Country Phone

### The following item is optional:

How would you describe yourself:

- American Indian or Alaskan Native
- Asian or Pacific Islander (including Indian subcontinent)
- Black (non-Hispanic)
- Hispanic (including Puerto Rican)
- White, Anglo Caucasian American (non-Hispanic)
- Other (specify)

Male \_\_\_\_\_ Female \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Day-Month-Year

Place of Birth \_\_\_\_\_  
City Country

Citizenship: U.S. \_\_\_\_\_ Permanent Resident \_\_\_\_\_ Other \_\_\_\_\_  
Country \_\_\_\_\_ Type of Visa \_\_\_\_\_

If U. S. citizen, please indicate home state \_\_\_\_\_

Program to which you are applying:

Application to \_\_\_\_\_ Specialization \_\_\_\_\_ Degree Sought \_\_\_\_\_  
Department (if none, please indicate)

Have you applied to this graduate school before? Yes/No (circle one) Were you admitted? Yes/No (circle one)

Were you enrolled? Yes/No (circle one) Which Program? \_\_\_\_\_

Does your coming here to study depend on your receiving financial assistance from Clark University? If so, do you wish to be considered for the following?

Tuition Remission \_\_\_\_\_ Additional Stipend \_\_\_\_\_ Assistantship \_\_\_\_\_

List names of national graduate admission tests that you have taken or will take: (GRE is required for Econ PhD)

_____	Score: _____	Date taken or scheduled _____
_____	Score: _____	Date taken or scheduled _____
_____	Score: _____	Date taken or scheduled _____

(Attach copies of graduate admissions tests)

List any foreign languages you know and indicate your degree of proficiency for each:

<b>Languages</b>	<b>Years Studied College Level</b>	<b>Other Length-type</b>	<b>Reading good/fair/poor</b>	<b>Writing good/fair/poor</b>	<b>Speaking good/fair/poor</b>
_____					
_____					
_____					

### Education

Please list all colleges or universities which you have attended. Note that transcripts will be expected from all schools unless we are informed otherwise and the circumstances are explained.

<b>School</b>	<b>Location</b>	<b>Dates attended Mo/Yr – Mo/Yr</b>	<b>Degree earned (or expected)</b>	<b>Date degree received (or expected Mo/Yr)</b>
Undergraduate Degree School				
_____				
_____				
_____				

College Major \_\_\_\_\_ Graduate Major \_\_\_\_\_

If you received fellowships, scholarships or other honors, please indicate:

List academic and professional organizations in which you have been active:

Ask three persons who know your academic qualifications well to write recommendations on your behalf, using the confidential recommendations forms attached. Please list:

<b>Name</b>	<b>Position</b>	<b>Address/phone</b>
_____		
_____		
_____		

**Employment and/or Record of experience**

Use the following grid to list periods of *full-time*, *part-time* and *summer* employment and extended periods of travel, unemployment, etc. If you feel any of these activities merit further explanation you may attach an additional sheet or your resume.

Dates (MO./YR.)  
(most recent)

Employer/Activity

Address

Duties/Title

from: to:			
from: to:			
from: to:			
from: to:			

**Activities**

List other activities since high school, including employment and military service, but omit summer and part-time work.

**Employer**

**Kind of Work**

**Inclusive Dates**

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On a separate sheet please discuss your academic interests and goals. Include your current research interests as well as your long range research, teaching, or other professional objectives. List and describe published articles or books, research, inventions, or other creative work.

It is the student's responsibility to request that all official transcripts relating to the previous academic record be sent to the relevant academic department at Clark University.

We would welcome any additional comments you may wish to provide to the Committee in support of your application. Attach an extra sheet.

Please check off the following as you prepare to mail your application.

- Application (signed) with essay
- \$50 nonrefundable application fee (payable to Clark University)
- Transcripts. How many? \_\_\_\_\_
- GRE and TOEFL (if applicable) exams taken and scores requested to be sent to Clark University

**Application materials are due in the department by February 1<sup>st</sup>.**

I certify that all information submitted by me as part of this application is complete and accurate.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please return all materials and your nonrefundable application fee of \$50 to:**

**Clark University  
Department of Economics  
950 Main Street  
Worcester, MA 01610-1477**

It is the policy of Clark University that each qualified individual, regardless of race, color, sex, sexual orientation, religion, national origin, age or handicap, shall have equal opportunity in education, employment, or services of Clark University. The University encourages minorities, women, Vietnam veterans, handicapped persons, and persons over 40 to apply.

**CONFIDENTIAL RECOMMENDATION**

*Please type or print*

**To the applicant:**

On the reverse side of this form (bottom), please fill in name of graduate department to which you are applying.

Please type or print your name \_\_\_\_\_  
Last (family) First Middle

Current address \_\_\_\_\_ Phone: \_\_\_\_\_

I hereby waive my right of access, under the Family Educational Rights and Privacy Act of 1974, to this letter of evaluation respecting my application for admission to the Graduate School of Clark University.

\_\_\_\_\_  
Signature date

I do not waive my right to the above statement.

\_\_\_\_\_  
Signature date

**To the recommender:**

The person named above is an applicant to Clark University's Graduate School. The Admissions Committee attaches considerable weight to the statements made by the recommenders that applicant has selected. You will greatly assist the members of the Committee and the applicant by providing candid responses to the items on the form. It is equally acceptable to respond to these questions in letter form, but should you choose this format, please **fill out the information in this box and staple the letter to the back of this form**. It is recommended that you keep a copy for your files in case the original should be lost in the mail. The Committee is aware of the time necessary to prepare such an assessment and gratefully acknowledges your help. We would be pleased to provide you with additional information about our program if it will assist you in any way.

Name of recommender \_\_\_\_\_

Position/Title \_\_\_\_\_ School/Firm \_\_\_\_\_

Address \_\_\_\_\_

1. In what capacity have you known the applicant? \_\_\_\_\_

2. How long have you known the applicant? \_\_\_\_\_

3. What are the applicant's principal strengths? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. In what areas is the applicant weak? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. In your opinion, how well has the candidate planned for entry into graduate studies? \_\_\_\_\_

6. Please compare the applicant on the scale below with others you have known during your professional career. Indicate the reference group you have in mind: \_\_\_\_\_

	Exceptional top 2%	Outstanding (top 10%)	Excellent top 20%	Good (top 1/3)	Average (Middle 1/3)	Poor (bottom 1/3)	Unable To judge
Intellectual ability							
Leadership							
Initiative							
Ability to work with others							
Maturity							
Poise							
Oral communication skills							
Written communication skills							
Persistence and drive							
Planning skills (ability to allocate and schedule resources, including time)							
Analytical ability (ability to explore problems in an orderly manner and generate alternatives; ability to synthesize)							

7. Please comment on the above rating and make any additional statements concerning the candidate's qualifications for graduate study in light of your observations. (Attach an additional sheet if necessary.)

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8.  I strongly recommend that this applicant be admitted to Clark University's graduate program.
- I recommend that this applicant be admitted to Clark University's graduate program.
- I recommend with some reservation that this applicant be admitted to Clark University's graduate program.
- I do not recommend that this applicant be admitted to Clark University's graduate program.

My reservations are: \_\_\_\_\_

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Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this form to: Clark University  
 Department of Economics  
 950 Main St.  
 Worcester, MA 01610-1477

***We are grateful for your assistance.***



8. Please compare the applicant on the scale below with others you have known during your professional career. Indicate the reference group you have in mind: \_\_\_\_\_

	Exceptional top 2%	Outstanding (top 10%)	Excellent top 20%	Good (top 1/3)	Average (Middle 1/3)	Poor (bottom 1/3)	Unable To judge
Intellectual ability							
Leadership							
Initiative							
Ability to work with others							
Maturity							
Poise							
Oral communication skills							
Written communication skills							
Persistence and drive							
Planning skills (ability to allocate and schedule resources, including time)							
Analytical ability (ability to explore problems in an orderly manner and generate alternatives; ability to synthesize)							

7. Please comment on the above rating and make any additional statements concerning the candidate's qualifications for graduate study in light of your observations. (Attach an additional sheet if necessary.)

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9.  I strongly recommend that this applicant be admitted to Clark University's graduate program.
- I recommend that this applicant be admitted to Clark University's graduate program.
- I recommend with some reservation that this applicant be admitted to Clark University's graduate program.
- I do not recommend that this applicant be admitted to Clark University's graduate program.

My reservations are: \_\_\_\_\_

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Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this form to: Clark University  
 Department of Economics  
 950 Main St.  
 Worcester, MA 01610-1477

***We are grateful for your assistance.***



10. Please compare the applicant on the scale below with others you have known during your professional career.  
**Indicate the reference group you have in mind:** \_\_\_\_\_

	Exceptional top 2%	Outstanding ( top 10%)	Excellent top 20%	Good (top 1/3)	Average (Middle 1/3)	Poor (bottom 1/3)	Unable To judge
Intellectual ability							
Leadership							
Initiative							
Ability to work with others							
Maturity							
Poise							
Oral communication skills							
Written communication skills							
Persistence and drive							
Planning skills (ability to allocate and schedule resources, including time)							
Analytical ability (ability to explore problems in an orderly manner and generate alternatives; ability to synthesize)							

7. Please comment on the above rating and make any additional statements concerning the candidate's qualifications for graduate study in light of your observations. (Attach an additional sheet if necessary.)

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- I recommend that this applicant be admitted to Clark University's graduate program.
- I recommend with some reservation that this applicant be admitted to Clark University's graduate program.
- I do not recommend that this applicant be admitted to Clark University's graduate program.

My reservations are: \_\_\_\_\_

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Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return this form to: Clark University  
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 950 Main St.  
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***We are grateful for your assistance.***



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# GRADUATE SCHOOL

## TRANSCRIPT REQUEST

*Please type or print*

*To be filled out by the applicant:*

**Note to applicant:** If you have attended more than one college or university, undergraduate or graduate, please photocopy this form to obtain the additional number you require. If there are institutions listed on your application form which documents are not available, please so indicate and explain the reasons to the Admissions Committee.

Please type or print your name and current address

Applicant name \_\_\_\_\_

Dates of Enrollment

Address \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_  
MO./YR. MO./YR.

\_\_\_\_\_

Degree conferred (if applicable):

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_ MO./YR.

**To: Registrar,** \_\_\_\_\_  
Name of College or University

I hereby request that my transcript be sent:

Clark University  
Department of Economics  
950 Main Street  
Worcester, MA 01610-1477

\_\_\_\_\_  
Signature of applicant

*To be filled out by the Registrar*

**Note to the Registrar:** Please provide the information requested below and attach the applicant's transcript to the back of the form.

Check as appropriate

- Applicant is currently enrolled
- Degree conferred \_\_\_\_\_
- Other \_\_\_\_\_

*Applicant's cumulative grade point average \_\_\_\_\_ . If this average is not calculated on a 4.0 scale, please attach an explanation of the grading system.*

Applicant's class rank \_\_\_\_\_  Please check if rank is not available.