

Materials

CETL Lunch: Intro the Library, Into the Research

Thursday Oct. 18, 2007

Smart Starts at Goddard 2007-2008

- The information that you need determines where you start your search, **AND**
- Boolean operators drive your search.
 - *And* - narrows, or focuses, the search results set.
 - *Or* - broadens the search results set.
 - *Not* - restricts the search.
- Keywords are the key to smart searching.
 - Choose the least common.
 - Omit of, the, in, for, etc.
 - Check the spelling.
 - Remember that there are differences between British and American English.
- How to fix a bad results set:
 - Check the spelling/typing.
 - Limit or broaden the search.
 - Choose different keywords.
 - Choose a different database.
- Do start your research at www.clarku.edu/research/goddard/. All the sources on this handout are found on or through the Library's web site.
- The starting point for all the resources is the navigation bar near the top of the home page.
- Start with "Books & Journals," then "Library Catalog" when you are looking for a book or journal title that is here at Clark.
- Peer reviewed journals publish articles that have been through a rigorous evaluation process, prior to publication, conducted by scholars in the same academic area as the author of the article. These will be important sources for you.
- Starting from "Articles & Databases" on the Library's home page, go to "InfoTrac OneFile." You may choose to limit your search to articles with full text and/or articles in peer reviewed publications.
- Start with "More Research Tools" and go to "JSTOR." Click on "Search" and choose "Advanced Search." Fill in as many of the search boxes as you

need. All the articles are peer reviewed and full text/full image beginning with the first issue of a journal title and coming forward to a moving wall of three to five years.

- Still in “More Research Tools,” go to “Ready Reference Sources.” Pay particular attention to “Citing the Internet” which includes online style manuals.
- On the home page, in the box for “Most Popular Resources,” choose “Clink.” This guides you to any available full text for specific journal titles.
- Remember that you must cite the sources that you have used – print, electronic or on the Web – in your bibliography.