

**CLARK UNIVERSITY SWIMMING & DIVING TEAM**  
**1-TO-1 SWIM LESSON PROGRAM**  
**INFO/GUIDELINES**

Our program brings children ages 3 and older together with experienced instructors (members of the university swimming and diving team) for one-on-one instruction. Our goal is to provide quality instruction geared to the individual needs of the child in a safe, supportive, enthusiastic environment. We also hope that a positive, lasting relationship will be developed between your child and the instructor. **The program is a fundraiser with all money going directly to support the Clark swimming and diving team.**

**PROGRAM OVERVIEW**

One 30-minute lesson per week on the same day and time.

*Dates subject to Clark's academic calendar and the swimming & diving team's meet schedule.*

**Cost.....\$89 per child per session.**

**Sessions....Fall: Late-Sept – Mid-Nov**

Spring: Mid-January – Late-April

**Ages.....3 and older. Each child paired with one instructor.**

**Times.....Fridays: 4:00pm, 4:30pm, 5:00pm, 5:30pm**

Saturdays: 9:00am, 9:30am, 10:00am, 10:30am

**Schedule and updates on the web at <http://www.clarku.edu/athletics/swimlessons>**

**APPLICATION & SIGN-UP PROCEDURES**

1. Applications for the waiting list are accepted year-round.
2. Families participating in the previous session are given a priority window to re-register. After that, new families are scheduled in order of the date the application was received.
3. Clark employees and alumni have priority sign-up and scheduling for each session.
4. Your instructor's contact info will be sent via email.
5. Once you are in the program, you are guaranteed a spot for as long as you want one, but day and time changes cannot be guaranteed and this usually means a change of instructor.

**PROGRAM GUIDELINES**

1. **The instructor is not obligated to make-up a lesson missed by the child.**
2. If an instructor needs to miss a lesson, the parent will be contacted as soon as the conflict is known; and the choice will be given for a substitute or make-up lesson. If an instructor needs to miss a lesson at the last minute due to illness or other circumstances, a substitute will be provided.
3. Any communication regarding your child's lessons or scheduling should be communicated between parent and instructor. \*Contact Coach Phillips if any problem or concern develops.
4. Parents should not participate in the lessons, for the benefit of both students and teachers.
5. Refunds cannot be given after the second lesson because the spot has been taken. In cases including medical issues, a credit will be given for the following session.
6. If weather conditions or a campus emergency prevent lessons from being held, an email will be sent roughly one hour prior to the first scheduled lesson.
7. Our goal is for you to stay in the program as long as you like. Every effort is made to accomplish this.

**END OF SESSION RE-REGISTRATION**

1. After you have been in the program for one session you will be automatically included in the next session by replying to the re-registration email. **\*Payment and waiver due at first lesson.**
2. Fall session is emailed/posted mid-August. Spring session info is emailed/posted Late-November.

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3. Children will be assigned the same instructor, day, and time for each session unless the instructor is not available or a parent or instructor has made a “request for change”. We will do what we can.
4. If a child drops out of the program a new application must be submitted. This will be treated as a new application and filed by date.
5. Families enrolled in the program may add another sibling who will be scheduled ahead of new applicants. Parents should indicate this on the re-registration email for the following session.

### FACILITIES & PARKING

1. Shoes are NOT allowed on the pool deck, especially during the winter months. Lessons may be viewed from the balcony.
2. Parents and children may enter through the front door of the Kneller Athletic Center. You will be asked to check in with the Proctor before going downstairs to the pool and locker rooms. Occasionally, if the building is closed, you will be instructed to enter/exit through the garage.
3. Parents/children may not enter any other part of the facility (squash courts, fitness center, gym, etc). Restrooms are located in the lobby.
4. There is parking in the garage at your own risk. Parking is also available on the surrounding streets where indicated. Please DO NOT drop your children off on Downing Street. University Police and Worcester Police share our concerns for potential accidents.

\*We have Swim Buoy<sup>®</sup> Bubbles for use at the instructor’s discretion. These are the only floatation devices used in our program. If you’d like to purchase your own, visit <http://www.swimbuoy.com>.

***All fees collected from these swim lessons go directly to support the members of the Clark Swimming & Diving Team... We thank you for your interest and participation in our program!***

Sincerely,

***Paul E. Phillips, Head Coach***

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Clark University Men’s and Women’s Swimming & Diving

Email: [pPhillips@clarku.edu](mailto:pPhillips@clarku.edu)

Swim Lesson Website: <http://www.clarku.edu/athletics/swimlessons>

Team Website: <http://www.clarku.edu/athletics/swimdive>